



## MINUTES

DATE: **Wednesday, July 8, 2015**

PLACE: Marin County Farm Bureau

520 Mesa Road, Point Reyes Station, CA 94956

1. **A regularly scheduled meeting was called to order by Sally Gale Director, at 9:40am.** Roll call of directors: Hank Corda, Sally Gale, Bob Giacomini & Steve Doughty. George Clyde & Richard Plant (RCD Associate Directors).  
Staff: Nancy Scolari, Lynette Niebrugge, Elise Suronen, Sarah Phillips & Michele Harris  
Additional Attendees: Michelle Cooper (Marin Agricultural Land Trust Stewardship Manager), Jason Hoorn (Gold Ridge Resource Conservation District), Kristin Flynn (Natural Resources Conservation Service), Gregory Andrew (Marin Municipal Water District), Sally Hatcher (Kansas Barn Alliance)

### ACTION ITEMS

#### 2. MARIN RCD MINUTES AND FINANCIALS

- A. Board approval of Minutes.  
MOTION: Steve; SECOND: Sally; AYES: Unanimous (Bob, Sally & Steve); NOES: none; ABSTENSIONS: none, to approve June minutes.
- B. Board approval of RCD financial reports and bills to be paid.  
MOTION: Sally; SECOND: Steve; AYES: Unanimous (Bob, Sally & Steve); NOES: none; ABSTENSIONS: none, to approve RCD financial reports and bills to be paid including US Bank Copier for \$98.66, RCD Payroll for \$30,000, Pacific Excavating for \$5,000, Freitas Rangeland for \$22,938, Lee Erickson for \$14,913, Pacific Watershed for \$15,378.91, Miller Pacific for \$23,138.48, Rege Construction for \$276,794.55, Rege Construction \$96,432.07, Nancy Scolari for \$972.37, Elise Suronen for \$471.86, Sarah Phillips for \$1,134.14, Lynette Niebrugge for \$426.94 & The Barn Project for \$1,358 contingent on the passing of Action Item 2c.
- C. Board approval of Resolution to borrow \$1,350,000 Million Dry Period Loan from the Marin County Board of Supervisors to support District operations and programs in FY 15/16.  
MOTION: Sally; SECOND: Steve; AYES: Unanimous (Bob, Sally & Steve); NOES: none; ABSTENSIONS: none, to approve of Resolution to borrow \$1,350,000 Million Dry Period Loan from the Marin County Board of Supervisors so support District operations and programs in FY 15/16.
- D. Board approval of FY 15/16 Marin RCD Annual Budget.  
MOTION: Bob; SECOND: Sally; AYES: Unanimous (Bob, Sally & Steve); NOES: none; ABSTENSIONS: none, to table approval of FY 15/16 Marin RCD Annual Budget until next month.

#### 3. MARIN RCD INSURANCE

- A. Request Board approval to transition to Special District Risk Management Authority to provide property/liability and workers compensation program insurance.

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MOTION: Sally; SECOND: Steve; AYES: Unanimous (Bob, Sally, & Steve); NOES: none; ABSTENSIONS: none, to table Items 3a & b's approval to transition to Special District Risk Management Authority to provide property/liability and workers compensation program insurance until we verify that the Errors & Omission coverage is included and the Director's & Officers are covered. Once verified, Hank can approve. We have confirmed that these are included and Hank has approved to transition to SDRMA.

- B. Board approval of Resolution No. 02-2015 approving the form of and authorizing the execution of a sixth amended joint powers agreement and authorizing participation in the Special District Risk Management Authority Property/Liability Program and Workers' Compensation Programs.

MOTION: Sally; SECOND: Steve; AYES: Unanimous (Bob, Sally & Steve); NOES: none; ABSTENSIONS: none, to approve of Resolution No. 02-2015 approving the form of and authorizing the execution of a sixth amended joint powers agreement and authorizing participation in the Special District Risk Management Authority Property/Liability Program and Workers' Compensation Programs.

#### 4. MARIN COASTAL PERMIT COORDINATION PROGRAM

- A. Board approval to close public comment period for 2015/2016 Marin Coastal Permit Coordination Projects, pending no further comments are received by July 10<sup>th</sup>, 2015.

MOTION: Sally; SECOND: Bob; AYES: Unanimous (Bob, Sally & Steve); NOES: none; ABSTENSIONS: none, to approve to close public comment period for 2015/2016 Marin Coastal Permit Coordination Projects, pending no further comments are received by July 10<sup>th</sup>, 2015.

#### 5. CARBON FARMING

- A. Request Board approval to execute a \$30,000 contract with the Carbon Cycle Institute to assist RCD Staff in the development of carbon farm plans funded by the MALT – USDA NRCS Regional Conservation Partnership Program.

MOTION: Sally; SECOND: Bob; AYES: Unanimous (Bob, Sally & Steve); NOES: none; ABSTENSIONS: none, to table Item 5a & b for a special meeting to execute a \$30,000 contract with the Carbon Cycle Institute to assist RCD Staff in the development of carbon farm plans funded by the MALT – USDA NRCS Regional Conservation Partnership Program. A quorum is needed which will not include Bob & Sally as they may be applying.

- B. Request Board approval of Selection Criteria used in the ranking of farms/ranches where carbon farm plans will be completed. See Item 5 a.

#### 6. BLACK MOUNTAIN RANCH ROAD REPAIR

- A. Request Board approval to execute \$67,165 contract with Gold Ridge RCD for project management and biological monitoring for the Black Mountain Creek Sediment Reduction and Fish Passage Project.

MOTION: Sally; SECOND: Bob; AYES: Unanimous (Bob, Sally & Steve); NOES: none; ABSTENSIONS: none, to approve to execute \$61,165 contract with Gold Ridge RCD for project management and biological monitoring for the Black Mountain Creek Sediment Reduction and Fish Passage Project.

- B. Request Board approval to execute \$23,048 contract with Stetson Engineers for engineering designs and review for two culvert replacement sites and one stream crossing decommissioning site for the Black Mountain Creek Sediment Reduction and Fish Passage Project.

MOTION: Sally; SECOND: Bob; AYES: Unanimous (Bob, Sally & Steve); NOES: none; ABSTENSIONS: none, to approve to execute \$23,048 contract with Stetson Engineers for

engineering designs and review for two culvert replacement sites and one stream crossing decommissioning site for the Black Mountain Creek Sediment Reduction and Fish Passage Project.

## INFORMATIONAL ITEMS

### 7. UPDATES/PROGRAMS/PRESENTATIONS

Guest Presentations:

- **Barn Preservation** – Sally Hatcher is involved with the Kansas Barn Alliance which was founded in 2005. There are currently about 200 members & volunteers. They get small endowment funds which are about \$350 each and this amount must be matched. The barns must also be listed with the Historic Register. There is a Federal Income Tax credit of 20% and a Kansas Income Tax Credit of 25%. Visit their website at [www.kansasbarnalliance.org](http://www.kansasbarnalliance.org)
- **USDA Natural Resources Conservation Service** – Kristin Flynn, NRCS. Kristin reports that they are on their final round of EQUP funding and the deadline is July 24<sup>th</sup>.
- **Marin Agricultural Land Trust/SAP** – Michelle Cooper, MALT Stewardship Manager. No report.

Program Updates:

- **Pine Gulch Restoration Project** – Performed construction meetings with engineering staff. Several budget modifications have been necessary due to wet soils and archaeological discoveries. Ground breaking ceremony was a success! Elise reports possible options for pond 1b which will not be constructed. A Special meeting might need to be held.
- **Marin Coastal Permit Coordination Program Report** – A permit report was completed by Lynette for past projects. The report is provided to permitting agencies and describes the projects undertaken and follow up monitoring conducted to determine the success of each project. One request was received by Graton Rancheria for project locations of PCP projects. The Board requests a presentation with many pictures before construction, the day after construction and 2 years after construction always be done followed by a tour of the project
- **Marin Carbon Project** – Initiated planning with San Mateo RCD for Carbon Farm workshop. Attended one carbon farm plan site visit. 2 windbreak/hedgerows are scheduled for fall.
- **Americano Creek Watershed** – Water flow was disconnected in June and therefore water quality testing has ceased until first flush. Gold Ridge RCD is recommended to receive funding for compost application for soil health, ag rainwater catchment systems and implementation of the Valley Ford Wood Mill project.
- **Tomales Bay/Walker Watershed** – 1 Chileno Grade Stabilization repair is complete. 1 Tomales Riparian project is in progress. 1 Tomales Grade Stabilization project is scheduled for fall. 1 Dillon Beach Grade Stabilization repair is scheduled for this summer. 1 Lagunitas Road project is scheduled for fall
- **Urban Stream Coordinator** – Throughout the month of June, the USC conducted three site visits, assisted many residents as a result of the Marin Project Coordination (MPC) meeting and referrals from Department of Fish and Wildlife. Sarah presented the USC Program to the Board of Supervisors at their June 16<sup>th</sup> meeting as well as attended a two-day project National Oceanic and Atmospheric Administration design and evaluation workshop. For additional information, please see BOD report. There is a free workshop – Dealing with Drought & Drought Tolerant Plants July 11<sup>th</sup> between 10-12 at Mid City Nursery, 3635 Broadway, Napa Vallejo Hwy 29, American Canyon.

- **Media/Outreach** – “Bollinas Farmers Break Ground” by Samantha Kimmey, Point Reyes Light. “Marin farmers agree not to pump water out of creek to help endangered fish” by Richard Halstead, Marin Independent Journal. KWMR guest speaker – Pine Gulch Project.
- **Grant Proposals** –
  - *11<sup>th</sup> Hour Foundation. \$45K. (Awarded)*
  - *Regional Carbon Farming. USDA NRCS CIG. \$30K. (Awarded)*
- **District:** Reviewed insurance options. Investigated Construction season income and County loan options. Completed 2015/2016 Budget. Presented at Farmers Guild Meeting.
- **Landowner Requests:** Four requests for carbon planning assistance were received.

#### 8. ANNOUNCEMENTS

- Aug 10. TomKat Ranch Carbon Plan Workshop.
- Aug 29. 12-2 Marin Carbon Project Steering Committee Meeting. MALT Office.

#### 9. CORRESPONDENCE

- SB 367 Ag Climate Benefits Act Letter of Support

#### 10. PUBLIC COMMENT

Public comment for any matter not listed on this agenda, provided that no Board action is to be taken. All statements requiring a response will be referred to staff to be placed on the next agenda.

#### 11. MEETING ADJOURNED

Meeting adjourned by Steve/Bob at 11:52am