



MINUTES

DATE: **Wednesday, August 12, 2015**

PLACE: Marin County Farm Bureau

520 Mesa Road, Point Reyes Station, CA 94956

1. **A regularly scheduled meeting was called to order by Sally Gale Director, at 9:41am.** Roll call of directors: Hank Corda, Sally Gale, Bob Giacomini & Terry Sawyer. George Clyde & Richard Plant (RCD Associate Directors).
Staff: Nancy Scolari, Lynette Niebrugge, Elise Suronen & Michele Harris
Additional Attendees: Michelle Cooper (Marin Agricultural Land Trust Stewardship Manager), Jim Jensen (Marin Agricultural Land Trust Jason Hoorn Stewardship Project Manager) Dylan Voeller (Point Reyes National Seashore Range Technician), Lina Aoyama (Point Reyes National Seashore), Kelsey Cox (Point Reyes National Seashore), Vanessa Wyant (Point Blue/STRAW Project Manager), Zach Mendez (Marin Agricultural Land Trust Stewardship Project Manager), David Lewis (UC Cooperative Extension Service Watershed Advisor)

ACTION ITEMS

2. MARIN RCD MINUTES AND FINANCIALS

- A. Board approval of Minutes.
MOTION: Sally; SECOND: Terry; AYES: Unanimous (Bob, Sally & Terry); NOES: none; ABSTENSIONS: none, to approve July minutes & Special Meeting Minutes.
- B. Board approval of RCD financial reports and bills to be paid.
MOTION: Bob; SECOND: Sally; AYES: Unanimous (Bob, Sally & Terry); NOES: none; ABSTENSIONS: none, to approve RCD financial reports and bills to be paid including Fred Corda/MALT/SAP for \$10,000, Nancy Scolari extra reimbursement \$362.25, Lynette Niebrugge Reimbursement for \$373, Sarah Phillips reimbursement for \$742.16, Elise Suronen reimbursement for \$384.54, US Bank Copier for \$98.66, MRCD Payroll for \$30,000 & MaximumITSM for \$475. Not to pay Pacific Corrugated \$36,897.77 until real invoice is submitted. Also to pay CA Special District Association for \$849 & Conservation Strategy Group for \$500 out of the Wells Fargo Account.

3. PINE GULCH PROJECT

- A. Request Board approval to execute Change Order #1 for Rege Construction at Fresh Run Farms.
MOTION: Sally; SECOND: Terry; AYES: Unanimous (Bob, Sally, & Terry); NOES: none; ABSTENSIONS: none, to approve to execute Change Order #1 for Rege Construction at Fresh Run Farms.

4. CONSERVING OUR WATERSHEDS

- A. Request Board approval of cost proposal to construct the Parks Livestock Exclusion Fencing and Gully Repair Project.
MOTION: Sally; SECOND: Terry; AYES: Unanimous (Bob, Sally & Terry); NOES: none; ABSTENSIONS: Hank, to approve Pacific Excavating's cost proposal to construct the Parks Livestock Exclusion Fencing and Gully Repair Project.
- B. Request Board approval of 2015 solicitation notice for Phase IV of the Conserving Our Watersheds Program.
MOTION: Sally; SECOND: Terry; AYES: Unanimous (Bob, Sally & Terry); NOES: none; ABSTENSIONS: none, to approve of 2015 solicitation notice for Phase IV of the Conserving Our Watersheds Program.
- C. Request Board approval to execute \$5,000 Professional Services Contract with Prunuske Chatham Inc. with Measure A funding to recertify the Marin Coastal Permit Coordination Program.
MOTION: Sally; SECOND: Terry; AYES: Unanimous (Bob, Sally & Terry); NOES: none; ABSTENSIONS: none, to approve to execute \$5,000 Professional Services Contract with Prunuske Chatham Inc. with Measure A funding to recertify the Marin Coastal Permit Coordination Program.

5. BLACK MOUNTAIN RANCH ROAD REPAIR

- A. Request Board approval to approve revised Charles Hope cost proposal for the Black Mountain Creek Sediment Reduction and Fish Passage Project.
MOTION: Sally; SECOND: Bob; AYES: Unanimous (Bob, Sally & Terry); NOES: none; ABSTENSIONS: none, to approve revised Charles Hope cost proposal for the Black Mountain Creek Sediment Reduction and Fish Passage Project.
- B. Request Board approval of Landowner Authorization Agreement for the Black Mountain Creek Sediment Reduction and Fish Passage Project.
MOTION: Sally; SECOND: Bob; AYES: Unanimous (Bob, Sally & Terry); NOES: none; ABSTENSIONS: none, to approve Charles Hope cost proposal for the Black Mountain Creek Sediment Reduction and Fish Passage Project with a few changes. Strike last sentence in #4 of the maintenance and monitoring terms. Include stronger language indicating the annual maintenance and monitoring to be conducted by the landowner. Michelle (MALT) offered to share their policies with the RCD.

INFORMATIONAL ITEMS

6. UPDATES/PROGRAMS/PRESENTATIONS

Guest Presentations:

- **Creek Carbon** – David Lewis, UCC. David presented on the results of UCCE's Creek Carbon study. Many projects included in the study have gone back to the 70's and have been monitored for years. They went back to 42 of these sites to look at the soil carbon pool and the vegetation carbon pool. Overtime an increase has been shown in carbon with both soil and woody vegetation. Mostly grassland accruing the most, then the flood plains; the channel doesn't change, it just re-sets itself. Think of a project .6 miles (Kilometer), 45 years of research 164,000 pounds of soil carbon and 209,000 pounds of woody vegetation which is equivalent of taking 3400 of passenger cars off the road for a year. The carbon market is paying about \$10 a ton and it cost about \$19 a ton for a project. David will be presenting his research again on 8/28/15 @ 10am at the Farm

Bureau which is sponsored by the Marin Conservation League. On 8/20/15 the Dairy Quality Assurance program will use the conference room at the Farm Bureau in the to assist dairies with new dairy waiver requirements. On 8/25/15 the Local Coastal Plan will go before the Board of Supervisors and likely go to the Coastal Commission in November. On 10/21/15 a ½ day conference will be held to honor the agricultural community; it will be held at the Dance Palace at 11am.

- **Ranch Water Quality Projects** – Dylan Voeller, PRNS. Dylan reports on conservation practices and lessons learned. Point Reyes has 28,000 acres of grazing and a goal is to maintain agricultural grazing. They have completed 55 practices in the last 10 years and have been conducting water quality monitoring since the late 90's.
- **USDA Natural Resources Conservation Service** – Kristin Flynn, NRCS. Did not attend.
- **Marin Agricultural Land Trust/SAP** – Jim Jensen, MALT Stewardship Manager. Jim reports that they continue to monitor and work on Stewardship projects.
- **Point Blue Conservation Science/STRAW** – Vanessa Wyant, Point Blue/STRAW. Vanessa reports that they finished their watershed week, new school year beginning and the planning begins for about 50 projects, 20 sites with about 7 of those sites being in West Marin.

Program Updates:

- **Pine Gulch Restoration Project** – Performed construction meetings with engineering staff. Several budget modifications have been necessary due to wet soils and archaeological discoveries. Construction challenges have caused changes to the project's scope of work and will request permit modifications however, the project remains on schedule.
- **Marin Coastal Permit Coordination Program Report** – Report – 2015 CEQA was completed. Permits are now in review by agencies.
- **Marin Carbon Project** – Planning with San Mateo RCD and Carbon Cycle Institute for Carbon Farm workshop on August 10th. Two windbreak/hedgerows are scheduled for fall. Carbon Farming postcard was sent out to all agricultural producers in the County. Lynette will update Board on list of applicants. Met with Point Blue Rangeland Monitoring Initiative representatives to determine partnership opportunities.
- **Americano Creek Watershed** – A Biochar workshop that was held at Swallow Valley Farm on July 25th. The Valley Ford Wool Mill Rain Catchment and Greywater System Design is complete and fundraising will begin soon.
- **Tomales Bay/Walker Watershed** – 1 Tomales Riparian project is in progress. 1 Tomales Grade Stabilization project is schedule for fall. 1 Dillon Beach Grade Stabilization repair is scheduled for this summer. 1 Lagunitas Road project is schedule for fall.
- **Urban Stream Coordinator** – The USC conducted three site visits, worked with the County to revise an informative fact sheet on plant selection for onsite wastewater treatment systems, assisted Green Gulch Zen Center on a restoration day and has been busy planning future workshops and work days with a multitude of partners. Please see Board Report for further information
- **Media/Outreach** – “Bolin's Farmers and Marin RCD Launch Water Storage Project to Protect Endangered Fish”, Sonoma Marin Farm News.
- **Grant Proposals** – Prepared MOU for a shared engineering position for Sonoma and Marin RCDs, funded by NRCS.
- **District:** Closing fiscal year. Attended Special District Leadership Seminar.

- **Landowner Requests:** Attended two site visits. Four request for carbon planning/technical assistance were received.

7. ANNOUNCEMENTS

- Aug 10. TomKat Ranch Carbon Plan Workshop.
- Aug 29. 12-2 Marin Carbon Project Steering Committee Meeting. MALT Office.

8. CORRESPONDENCE

- Letter to Dairy Operators regarding renewal of Conditional Waiver of Waste Discharge Requirements.

9. PUBLIC COMMENT

Public comment for any matter not listed on this agenda, provided that no Board action is to be taken. All statements requiring a response will be referred to staff to be placed on the next agenda.

10. MEETING ADJOURNED

Meeting adjourned by Sally/Terry at 12:09pm