



MINUTES

DATE: **Wednesday, October 14, 2015**
PLACE: Marin County Farm Bureau
520 Mesa Road, Point Reyes Station, CA 94956

1. **A regularly scheduled meeting was called to order by Sally Gale Director, at 9:38am.** Roll call of directors: Hank Corda, Terry Sawyer, Sally Gale & Steve Doughty. Associate Directors: Richard Plant
Staff: Nancy Scolari, Elise Suronen, Sarah Phillips & Michele Harris
Additional Attendees: Jim Jensen (Marin Agricultural Land Trust Stewardship Project Manager), Zack Mendes (Marin Agricultural Land Trust Stewardship Project Manager), Vanessa Wyant (Point Blue/STRAW Project Manager), Heather Furmidge (Resident), Jennifer Walser (Natural Resources Conservation Service District Conservationist), Maggie Sepulveda (Natural Resources Conservation Service)

ACTION ITEMS

2. MARIN RCD MINUTES AND FINANCIALS

- A. Board approval of Minutes.
MOTION: Sally; SECOND: Steve; AYES: Unanimous (Sally, Terry & Steve); NOES: none; ABSTENSIONS: none, to approve September minutes.
- B. Board approval of RCD financial reports and bills to be paid.
MOTION: Sally; SECOND: Steve; AYES: Unanimous (Sally, Terry & Steve); NOES: none; ABSTENSIONS: none, to approve RCD financial reports and bills to be paid.
- C. Board approval of Marin RCD FY 2015/2016 Annual Budget.
MOTION: Sally; SECOND: Steve; AYES: Unanimous (Sally, Terry & Steve); NOES: none; ABSTENSIONS: none, to approve Annual Budget.
- D. Board approval of \$3,596.84 to purchase replacement and backup computers.
MOTION: Sally; SECOND: Steve; AYES: Unanimous (Sally, Terry & Steve); NOES: none; ABSTENSIONS: none, to approve purchase replacement and backup computers.
- E. Request Board approval of Marin RCD Capitalization Policy.
MOTION: Sally; SECOND: Steve; AYES: Unanimous (Sally, Terry & Steve); NOES: none; ABSTENSIONS: none, to approve Capitalization Policy.

3. CARBON FARMING

- A. Request Board approval to execute multiple contracts with Mendocino, Gold Ridge, Sonoma and Napa RCDs to implement Regional Carbon Farming Program, funded by the CA State Coastal Conservancy.
MOTION: Sally; SECOND: Terry; AYES: Unanimous (Sally, Terry & Steve); NOES: none; ABSTENSIONS: none, to approve to execute multiple contracts with Mendocino, Gold Ridge, Sonoma and Napa RCDs to implement Regional Carbon Farming Program, funded by the CA State Coastal Conservancy.

4. PINE GULCH INSTREAM FLOW ENHANCEMENT

- A. Request Board approval to execute \$9,888 Change Order for Erickson Engineering.
MOTION: Sally; SECOND: Steve; AYES: Unanimous (Sally Terry & Steve); NOES: none; ABSTENSIONS: none, to approve to execute \$9,888 Change Order for Erickson Engineering.
- B. Request Board approval of \$10,000 award to restore 3,300 feet of all-weather ranch roads associated with the Pine Gulch Construction at Fresh Run Farms.
MOTION: Sally; SECOND: Terry; AYES: Unanimous (Sally, Terry & Steve); NOES: none; ABSTENSIONS: none, to approve of \$10,000 award to restore 3,300 feet of all-weather ranch roads associated with the Pine Gulch Construction at Fresh Run Farms.

5. URBAN STREAMS COORDINATOR

- A. Board approval of Flooding in Marin Brochure: A Homeowners Guide to Flood Preparedness.
MOTION: Sally; SECOND: Terry; AYES: Unanimous (Sally, Terry & Steve); NOES: none; ABSTENSIONS: none, to approve of Flooding in Marin Brochure: A Homeowners Guide to Flood Preparedness.

6. DISTRICT

- A. Board approval to reappoint George Clyde to the position of Associate Director.
MOTION: Sally; SECOND: Steve; AYES: Unanimous (Sally, Terry & Steve); NOES: none; ABSTENSIONS: none, to reappoint George Clyde to the position of Associate Director.
- B. Request Board approval of Revised Personnel Policy to reflect Paid Time Off benefits.
MOTION: Sally; SECOND: Terry; AYES: Unanimous (Sally, Terry & Steve); NOES: none; ABSTENSIONS: none, to approve of Revised Personnel Policy to reflect Paid Time Off benefits.
- C. Request Board approval to increase 401K employer matching contribution for staff.
MOTION: Sally; SECOND: Terry; AYES: Unanimous (Sally, Terry & Steve); NOES: none; ABSTENSIONS: none, to approve to increase 401K employer matching contribution for staff to 4%.
- D. Request Board approval of HRtoGO quote in the amount of \$2,100 to create customized Employee Handbook.
MOTION: Terry; SECOND: Steve; AYES: Unanimous (Sally, Terry & Steve); NOES: none; ABSTENSIONS: none, to have Sally authorize Hank's proposed Personnel Handbook after staff review.

INFORMATIONAL ITEMS

7. UPDATES/PROGRAMS/PRESENTATIONS

Guest Presentations:

- **USDA Natural Resources Conservation Service** – Jennifer Walser/NRCS. Jennifer reports that they funded 7 projects which is really low. Not many people applied to EQIP this year. The State office is working with the Department of Fish and Wildlife to finalize the renewal of the permit programmatic and should be done this calendar year for Marin County. There is a Press release on the NRCS State Website about Healthy Soils in Sonoma, Mendocino and Marin Counties. NRCS is out of their 7 year

back log thanks to MRCD and others. Maggie Sepulveda has joined the NRCS team as a Soil Conservation Tech.

- **Marin Agricultural Land Trust/SAP** – Jim Jensen/MALT/SAP. Jim reports they are about 75% done with easement monitoring. They were in Sacramento for the National Land Trust Conference last week. They have been helping a few landowners with the new Grazing Waiver certification process. They did a fishery service down at the Thornton ranch and found about 200 steelhead & 5 Coho in Walker Creek.
- **Point Blue Conservation Science/STRAW** – Vanessa Wyant, Point Blue/STRAW. Vanessa reports they have started their 15/16 restoration season. 18 project sites & 48 word days. 7 of those project sites are with the Marin RCD.

Program Updates:

- **Marin Coastal Permit Coordination Program** – All permits have been received for the year. Projects are nearing completion. Nancy reports there are 17 practices now and looking to expand to 40 practices.
- **Urban Stream Coordinator** – September marks one year the USC Program has been running! This month the USC organized and implemented a well-attended and wellreceived water quality/healthy creeks workshop on Miller Creek. The USC presented at the Murphy Creek Workshop about habitat integrity in partnership with the Flood Control District and carried out two site visits that included Van Winkle Creek and Woodacre Creek watersheds. Planning efforts continue for two erosion control workshops with MCSTOPPP and STRAW. The USC is organizing and assisting with three creek clean-ups in the month of October with residents in Sleepy Hollow Creek, Murphy Creek and San Geronimo Creek. Please see USC BOD report for additional information. Nancy will check with county about continuing Sarah's position. Also look into other funding possibilities.
- **Pine Gulch Restoration Project** – Several construction meetings were held with engineering staff. A final construction check was conducted on Sept 30th.
- **Marin Carbon Project** – Sent out 700 solicitation notices to landowners and received 20 applications which were ranked by committee using selection criteria. Nine sites will proceed to the next level of evaluation which will include site visits. Six sites will be chosen this year.
- **Americano Creek Watershed** – no report.
- **Tomales Bay/Walker Watershed** – The following projects are scheduled to be completed prior to Oct 15th: 1 Tomales Riparian project, 1 Tomales Grade Stabilization project, and 1 Lagunitas Road project. 1 Dillon Beach Grade Stabilization is now complete. 22 people interested & 10 submitted applications for IRWMP Phase II.
- **Media/Outreach:** No media attention this month.
- **Grant Proposals:** After much consideration, it was decided that the grant opportunities available did not match our needs, therefore grant proposals were not submitted however a brainstorming meeting will be held Oct 20th to determine future grant proposals and local needs.
- **District:** Initiated audit. Christmas Party.
- **Landowner Requests:** 13 calls were received in response to the Conserving Our Watersheds notice for funding. Assisted one landowner with permits.

8. ANNOUNCEMENTS

- October 17th. Creek Clean-up with San Geronimo Valley Stewards. 10am-12pm
- October 21st. Honoring Ag Diversification. Dance Palace. 11am-6pm
- October 20th. Grant Opportunities Brainstorm. RCD Office.
- October 24th. Water Conservation Workshop at San Domenico. 10am-1pm.
- November 7th. Wool Symposium. Dance Palace. 10am-6pm
- November 14th. Willow Work Day at Sally Gales. 9:30am-2:30pm.
- December 5th. Soil Bioengineering/Erosion Control/Rainwater Harvesting Workshop. Spirit Rock Center 11:45am-3:30pm

9. CORRESPONDENCE

- None

10. PUBLIC COMMENT

Public comment for any matter not listed on this agenda, provided that no Board action is to be taken. All statements requiring a response will be referred to staff to be placed on the next agenda.

11. MEETING ADJOURNED

Meeting adjourned by Sally/Steve at 11:57am