



## MINUTES

DATE: **Wednesday, December 9, 2015**  
PLACE: Marin County Farm Bureau  
520 Mesa Road, Point Reyes Station, CA 94956

1. **A regularly scheduled meeting was called to order by Sally Gale Director, at 9:33am.** Roll call of directors: Hank Corda, Terry Sawyer, Bob Giacomini & Steve Doughty. Associate Directors: George Clyde & Richard Plant  
Staff: Nancy Scolari, Elise Suronen, Lynette Niebrugge, Sarah Phillips & Michele Harris  
Additional Attendees: Michelle Cooper (Marin Agricultural Land Trust Stewardship Manager), Zack Mendes (Marin Agricultural Land Trust Stewardship Project Manager), Vanessa Wyant (Point Blue/STRAW Project Manager), Kristan Flynn (Natural Resources Conservation Service), Leslie Ferguson (State Water Resources Control Board Grant Manager), Jason Hoorn (Gold Ridge RCD Project Manager), Gregory Andrew (Marin Municipal Water District Fishery Biologist, Douglas Gayeton (Lexicon of Sustainability Artist).

### ACTION ITEMS

#### 2. MARIN RCD MINUTES AND FINANCIALS

- A. Board approval of Minutes.  
MOTION: Steve; SECOND: Terry; AYES: Unanimous (Bob, Terry & Steve); NOES: none; ABSTENSIONS: none, to approve October minutes.
- B. Board approval of RCD financial reports and bills to be paid.  
MOTION: Bob; SECOND: Steve; AYES: Unanimous (Bob, Terry & Steve); NOES: none; ABSTENSIONS: none, to approve RCD financial reports and bills to be paid.
- C. Board approval of Marin RCD FY 2014/2015 Annual Audit.  
MOTION: Terry; SECOND: Steve; AYES: Unanimous (Bob, Terry & Steve); NOES: none; ABSTENSIONS: none, to approve of Marin RCD FY 2014/2015 Annual Audit. Suggests increasing Labor & Construction percentage. Compare to other RCD's audits. Try to decrease Planning & Engineering and increase Monitoring & Evaluation & Education & Outreach.

#### 3. CONSERVING OUR WATERSHEDS: PHASE III

- A. Request Board approval of concept sign proposal for Keyes Creek Restoration Project.  
MOTION: Bob; SECOND: Steve; AYES: Unanimous (Bob, Terry & Steve); NOES: none; ABSTENSIONS: none, to approve of concept sign proposal for Keyes Creek Restoration Project if the RCD can pay for 1/3 of the cost along with the Farm Bureau and MALT. Douglas Gayeton of Lexicon of Sustainability says his signs are to tell a story of the land, and to educate people in sustainability and the basic terms and principles that will define the next economy. Please visit the website at [lexiconofsustainability.com](http://lexiconofsustainability.com)

- B. Request Board approval of revised scope of work, cost estimate and to execute Landowner authorization Agreement amendment for Water Development Project #2010.06 on a tributary to Tomales Bay.  
MOTION: Bob; SECOND: Terry; AYES: Unanimous (Bob, Terry & Steve); NOES: none; ABSTENSIONS: none, to approve of revised scope of work, cost estimate and to execute Landowner authorization Agreement amendment for Water Development Project #2010.16 on a tributary to Tomales Bay.
- C. Request Board approval of scope of work, cost estimate and Landowner Authorization Agreement for Riparian fencing Project #2015.11 on Lagunitas Creek.  
MOTION: Bob; SECOND: Steve; AYES: Unanimous (Bob, Terry & Steve); NOES: none; ABSTENSIONS: none, to approve scope of work, cost estimate and Landowner Authorization Agreement for Riparian fencing Project #2015.11 on Lagunitas Creek. Cost not to exceed \$27K and the lowest bid gets the job.
- D. Request Board approval of Categorical Exemption under California Environmental Quality Act Guidelines, Class 3 – CCR § 15303 for Project #2015.11.  
MOTION: Steve; SECOND: Terry; AYES: Unanimous (Bob, Terry & Steve); NOES: none; ABSTENSIONS: none, to approve of Categorical Exemption under California Environmental Quality Act Guidelines, Class 3 – CCR § 15303 for Project #2015.11.
4. CONSERVING OUR WATERSHEDS: PHASE IV, V & MEASURE A
- A. Request Board approval of Technical Advisory Group recommended ranking of 2016 Conserving Our Watershed Projects and proceeding with design, cost estimation and the CEQA approval process  
MOTION: Sally; SECOND: Steve; AYES: Unanimous (Sally Terry & Steve); NOES: none; ABSTENSIONS: none

## INFORMATIONAL ITEMS

### 5. UPDATES/PROGRAMS/PRESENTATIONS

#### Guest Presentations:

- **Marin Municipal Water District** – Greg Andrew reports in a 2015 survey there were 47 (YOY) Coho, 1138 (YOY) Steelhead & 181 (1+ year's) Steelhead found in Walker Creek for a total of 1319.
- **USDA Natural Resources Conservation Service** – No report.
- **Marin Agricultural Land Trust/SAP** – No report.
- **Point Blue Conservation Science/STRAW** – No report.

#### Program Updates:

- **Marin Coastal Permit Coordination Program** – Construction projects are all completed for the year! Revegetation projects are now in progress.
- **Urban Stream Coordinator** – Throughout the October – November period the Urban Streams Coordinator carried out three creek clean-up events, three education workshops, conducted five site visits and has been planning for a collaborative workshop in December. The USC and Executive Director will be meeting with county staff in December to discuss the future of the Program. Please see report.
- **Pine Gulch Restoration Project** – A construction check was conducted on November 24<sup>th</sup> by CA Dept. Fish and Wildlife engineer and contract manager. A bulleted list of button up details will be followed up on prior to closing out the project.

- **Marin Carbon Project** – 13 site visits at ranches were conducted to rank projects for planning efforts. Results are being evaluated by the Marin Carbon Project Advisory Committee. Question remains: should planning recipients be approved by the RCD Board? RCD staff and partners presented to legislative aids at a field tour and at the CARCD training session in Yosemite. STRAW conducted carbon plantings at two sites: a hedgerow and riparian buffer.
- **Americano Creek Watershed** – Gold Ridge and Sonoma RCDs have proposed to perform the dairy waiver water quality monitoring for the Farm Bureau’s Dairy group and are waiting for a response.
- **Tomales Bay/Walker Watershed** – All construction is now complete. Planting season is in full swing.
- **Media/Outreach:** No media attention this month, but take a look at our new RCD flyers!
- **Grant Proposals:** No activity. Nancy is arranging one on one meeting’s with partners to explore community needs.
- **District:** Completed Audit! Developed website for purposes of transparency and accountability per recommendation of the Marin County Civil grand Jury. Attended CA Association of RCDs Conference. Initiated work on RCD Leadership Academy. Hank provided Personnel Policy Manual for review.
- **Landowner Requests:** 30 calls were received in response to the Conserving Our Watersheds notice for funding. Projects were visited and are being evaluated by the Technical Advisory Committee.
- **Black Mountain Roads:** 973ft of roads were addressed, installing 9 rolling dips, 425cy of road rock, 2 cross road drains, decommissioning 1 stream crossing, restoring 300 ft of streambanks, excavating and removing approx 928cy of fill and unstable material from stream areas, and installing 3 grade control structures.
- **Dairy Waiver** – Staff attended the Dairy Quality Assurance workshop presentation on the requirements of the dairy waiver. Workshops will be held in the ensuing year for dairies needing to complete Facility Monitoring, Waste Management, Grazing Management & Nutrient Management Plans.

## 6. ANNOUNCEMENTS

- **Jeff Creque receives NRCS Innovation Award at State Conference!**
- **Kristan Flynn receives NRCS Planner Award at State Conference and she is leaving us ☺!**
- December 5<sup>th</sup>. Soil Bioengineering/Erosion Control/Rainwater Harvesting Workshop. Spirit Rock Center 12p-3p.
- January 6<sup>th</sup>. Carbon Training for RCD Staff. Petaluma.

## 7. CORRESPONDENCE

- None

## 8. PUBLIC COMMENT

Public comment for any matter not listed on this agenda, provided that no Board action is to be taken. All statements requiring a response will be referred to staff to be placed on the next agenda.

## 9. MEETING ADJOURNED

Meeting adjourned by Bob/Terry at 11:40am