



AGENDA

DATE: **Wednesday, October 14, 2026**

PLACE: **Marin Farm Bureau Conference Room, 520 Mesa Road, Point Reyes Station, CA 94956**

REMOTE OPTION: Members of the public may participate remotely by Zoom:

<https://us02web.zoom.us/j/87864206727> or by phone: +16699009128,,87864206727# meeting ID: 878 6420 6727. Please contact Elise Suronen at (415) 663-1170 ext. 314, or sarahs@marinrcd.org if you have concerns about accessibility. **(Note that we may move agenda items in this meeting to meet time constraints of participants.)**

1. Regular meeting opens at **9:00 a.m.** Roll call, introduction of guests
2. A look at our new quarterly staff report! *Elise Suronen, Ops and Impacts Director*

ACTION ITEMS: 9:30 - 10:30 a.m.

3. DISTRICT/ADMIN: (20 min)

- A. Oath of Office for re-elected Directors, Jerry Meral and Melissa Poncia Williams.
- B. Board approval of regular Meeting Minutes. ~ *Cora Richard, Bookkeeper*
- C. Board approval of the Financial Report. ~ *Cora Richard, Bookkeeper*

4. PROGRAMS: (35 min)

- A. Decision to award contractor bid for Point Reyes National Seashore Pond Decommissioning ~ *Gerhard Epke, Water Quality Program Manager (20 min)*
- B. Approve Landowner Authorization Agreement with the DOI/Point Reyes National Seashore for pond decommissioning projects and to authorize the Executive Director to make minor modifications to the Agreement, subject to approval as to form by District Counsel, and to execute the final Agreement. ~ *Gerhard Epke, Water Quality Program Manager (15 min)*

5. INFORMATIONAL: (10:30-11:30 a.m.)

- [**Marin County Crop Report/Sheep and Wool Assessment**](#) - *Joe Deviney, Marin County Ag Commissioner*
- **Measuring What Lives: A Practical Framework for Biodiversity Monitoring on Marin's Working Lands** - *Chris Melancon*

Partner Updates: 3 min each

- USDA Natural Resources Conservation Service (NRCS)—Petaluma Field Office Staff
 - Marin Agricultural Land Trust/SAP – MALT Stewardship Staff
- post office box 1146 / 80 fourth street · point reyes station, california 94956
telephone 415.663.1170 · facsimile 415.663.0421 · email marinrcd@marinrcd.org

- Point Blue & Students & Teachers Restoring a Watershed (STRAW)– Point Blue Staff
- All Hands Ecology/ACR - Jim Jensen, Tomales Bay Land Steward and Preserve Mgr
- Marin Farm Bureau - Farm Bureau Representative
- Marin County Weights and Measures - Joe Deviney, Ag Commissioner
- Point Reyes National Seashore / The Nature Conservancy

Monthly RCD Updates (See quarterly staff reports for detailed program updates):

- **Nicasio Water Expansion:** *John Dolcini, Marin RCD Associate Director*
- **Notill Drill:** No rentals this year, what should we do?
- **Our November meeting lands on Veteran's Day**
- **Media/Messaging/Outreach:** The next newsletter will be mailed in January.
- **Permit Coordination Program (PCP):** No public comment has been received (as of 10/7) for the restoration and planting projects going through the PCP this year, so they will presumably be added automatically at the end of this board meeting. Ongoing review of Vegetation Treatment Plan for All Hands Ecology's Cypress Grove and Tom's Point, so CEQA action is again bumped to next month.
- **Finance Committee:** The next FC meeting is scheduled for October 19th. September's meeting was cancelled.
- **District:** We have received 100 applications for the Operations Coordinator position!

6. PUBLIC COMMENT

Public comment for any matter not listed on this agenda, provided that no Board action is to be taken. All statements that require a response will be referred to staff to be placed on the next agenda.

7. MEETING ADJOURNED



MINUTES

DATE: **Wednesday, September 9th, 2026**

PLACE: **Marin Farm Bureau Conference Room, 520 Mesa Road, Point Reyes Station, CA 94956**

1. A regularly scheduled meeting was called to order by Terry Sawyer, President, at 9:20 a.m. (technical difficulties delayed the start)

Roll call of Directors: Terry Sawyer, Gerald Meral, David Sherwood and Melissa Williams. Mike Moretti arrived at 9:30, before any action items.

Associate Directors: George Clyde, Guido Frosini and John Dolcini

Staff: Nancy Scolari, Cora Richard, Sarah Phillips, Gerhard Epke, Sarah Skinker, Elise Suronen, Preston Duncan and Fiona O'Neill

Additional Attendees: Isaiah Thalmayer, Jessie Ditmore & Libby Kennedy (STRAW), Tristan Brenner (MALT), Regina Pozzi (Marin Farm Bureau), Sally Pozzi (Resident), Greg Richardson (The Nature Conservancy), Michelle Katuna (MRCD Tribal Liaison), Matthew Johnson (FIGR), Christine Kuehn (Sonoma RCD), Brittany Jensen (Gold Ridge RCD), Michael Miller, Rick Holland (Agroforestry Network), Scott Jennings (All Hands Ecology), Rachel Lane (Marin County Parks), Michael & Vivian Straus (Resident) and Carrie Lukacic (PCI)

Item moved up

3. PROGRAMS:

- A. Board approval of Marin RCD Landowner Authorization Agreement template to be used in providing technical services to landowners participating in the Sonoma-Marín Ag Support Program. ~ *Sarah Skinker, Marin RCD Carbon Farming Program Manager*
MOTION: Jerry; SECOND: David; AYES: Terry, Jerry & David; NOES: None; ABSENT: None; ABSTAIN: Mike & Melissa; to approve the Marin RCD Landowner Authorization Agreement template for use in the Sonoma-Marín Ag Support Program.
After approval Sarah Skinker and Fiona O'Neill gave a short presentation on the status of the projects and awards for this program.

ACTION ITEMS:

2. DISTRICT:

- A. Board approval of regular Meeting Minutes. ~ *Cora Richard, RCD Board & Operations Manager*
MOTION: David; SECOND: Jerry; AYES: Terry, Jerry, David, Mike & Melissa; NOES: None; ABSENT: None; to approve August 2026 Board Minutes.
- B. Board approval of the Financial Report. ~ *Cora Richard, RCD Board & Operations Manager*
MOTION: Melissa; SECOND: David; AYES: Terry, Jerry, David, Mike & Melissa; NOES: None; ABSENT: None; to approve the September 2026 Financial Report.

3. PROGRAMS:

- B. Board approval to provide CEQA coverage for 4 projects and to close the 30-day public review of projects into the Marin Coastal Permit Coordination Program (PCP) on October 10, 2026 contingent upon receiving no public comment. ~ *Sarah Skinker, Marin RCD Carbon Farming Program Manager*

MOTION: Jerry; SECOND: Mike; AYES: Terry, Jerry, David, Mike & Melissa; NOES: None; ABSENT: None; to provide CEQA coverage for all 4 projects and to close the 30-day public review of projects into the Marin Coastal PCP on October 10, 2026 contingent upon receiving no public comment.

4. INFORMATIONAL:

- **Tribal Collaboration Update** ~ *Michelle Katuna, MRCD Tribal Liaison and Matthew Johnson, Cultural Programs Manager and citizen, Federated Indians of Graton Rancheria (FIGR)*

Matthew & Michelle gave us a thorough presentation on the journey of Graton Rancheria getting federally recognized, and Marin RCD's collaboration history with them. The Marin RCD Board requested more frequent updates on the tribal relationship with Marin RCD.

Partner Updates:

- **USDA Natural Resources Conservation Service (NRCS)**– Petaluma Field Office Staff told us they have 13 CSP/EQIP applications that had eligibility issues they are trying to work through to complete 2026 obligations. The planned application deadline for 2027 programs is November 6th.
- **Marin Agricultural Land Trust/SAP** – MALT Stewardship Staff
MALT has approved 10 SAP projects this year. They have also saved money in the SAP budget for potential El Nino projects (prep, storm & emergency related projects).
- **Point Blue & Students & Teachers Restoring a Watershed (STRAW)**– Point Blue Staff
STRAW is almost done monitoring for this season. There will be 8 new apprentices at the end of September, and they will be here from September 2026 through May 2027.
- **All Hands Ecology (formerly Audubon Canyon Ranch)** – Jim Jensen
No staff present.
- **Marin Farm Bureau** – Regina Pozzi
No update this month.
- **Marin Agricultural Commissioner**- Joe Deviney, Marin County Ag Commissioner
No staff present.
- **The Nature Conservancy**- Greg Richardson, The Nature Conservancy
TNC submitted a proposal for implementation grant to the Wildlife Conservation Board. They are also working on a grazing framework right now, each year it will be revisited and adapted. They will be releasing a request for proposal soon, the estimate is mid-October.

RCD Program Updates (See staff report for details):

- **Water Expansion:** John Dolcini, Marin RCD Associate Director
- **Advancing Markets for Producers:** Selections for the new Agricultural Marketing for Producers (AMP) program are complete for the first round.
- **Justice Equity Diversity Inclusion (JEDI):** No report
- **Media/Messaging/Outreach:** Newsletter will now be distributed bi-annually.

- **Biomass Project:** The Marin Biomass Project is conducting outreach, seeking grant funding and pursuing implementation of recommendations in The Marin Biomass Study.
- **Permit Coordination Program (PCP):** See Item 3b. Also, following last month's presentation of the Vegetation Treatment Plan for All Hands Ecology's Martin Griffin, Cypress Grove and Tom's Point preserves, the CEQA action is expected to be agendized next month.
- **Urban Streams Program:** Phillips has tended to concerned streamside landowners in advance of the Super El Nino approaching. She attended the monthly regulatory meeting, several meetings to coordinate samples of tires from Tomales Bay, and a Lag TAC subcommittee meeting. She conducted several site visits and met with Marin Water's program manager to discuss roles and availability in place of Eric Ettlinger. Finally, Phillips attended the annual Coho Confab, to review coho recovery restoration projects.
- **Conserving Our Watersheds Program (COW):** COW MILC is the most recent Nonpoint Source Pollution Water Board grant. Six projects at dairies were selected in the Stemple Creek watershed and three in the National Seashore. Designs are mostly complete. Coordination with the Tribe is occurring. At historic A, B and C ranches in the Seashore the construction is currently out to bid, and a tour is scheduled for today. See agenda Item 7.
- **Carbon Farming Program:** We received 34 applications for the federal AMP grant, which are currently being ranked for implementation this fall.
- **Walker Creek Watershed:** Nothing to report other than amazing fish counts!
- **Funding Opportunities:** Marin Waste Management has awarded UCCE funding for a compost page!
- **Finance Committee:** Salaries were reviewed at the last meeting along with health care plans. The next FC meeting is scheduled for Sept 21st.
- **District:** Admin staff have been focused on FY25 financial audit which will not be a Federal audit this year! New health insurance is now provided for staff.
- **Landowner Assistance Provided:**
 - Urban Streams: 7 individuals requested assistance and were consulted, 7 individuals were educated in the USC Program, and 3 site visits were conducted.
 - Conserving Our Watersheds: 2 or 3 consultations
 - Carbon Farming: 30

5. ANNOUNCEMENTS & CORRESPONDANCE

- None

6. PUBLIC COMMENT

- None

7. MEETING ADJOURNED at 11:45 a.m.

Marin Resource Conservation District
Monthly Financial Summary
as of 10/07/2026

CASH		
Wells Fargo Balances as of 9/30/26	September	August
Checking - Operating Account	\$ 730,972	\$ 809,406
<i>Bills & Payroll Paid, through 10/07/26</i>	\$ (74,424)	\$ -
<i>Payments Received, through 10/07/26</i>	\$ -	
No-till Drill Account	\$ 14,986	\$ 14,986
Total Wells Fargo	\$ 671,534	\$ 824,392
County of Marin Preliminary Trial Balance as of 8/31/26	August	July
Checking	\$ 109,018	\$ 424,242
<i>Bills Paid, through 10/07/26</i>	\$ (74,094)	\$ (510,118)
<i>Payments received, through 10/07/26</i>	\$ 147,848	\$ 194,911
Total County	\$ 182,771	\$ 109,035
Total Cash	\$ 854,305	\$ 933,427

OTHER WORKING CAPITAL DETAILS		
Grants Receivable - Open grant invoices - (see page 3)	\$ 306,259	\$ 443,164
Retention Receivable - Due from Grantors	\$ 20,447	\$ 22,211
Prepaid Grant Funds Received:		
Measure A - 6/30/25 Bal., + funds rec'd this FY, - this FY exp	\$ (628,789)	\$ (767,026)
Overbrook Foundation (Marin Carbon Project)	\$ -	\$ -
Ombudsman Fund	\$ (16,536)	\$ (16,536)
Unpaid Bills - Pending to be Paid	\$ -	\$ -
Retention Payable to Vendors	\$ -	\$ -
PTO Liability as of 9/25/26 (if all staff cashed out PTO at once)	\$ (83,576)	\$ (75,388)
401k Liability as of 9/25/26 (MRCD employer match for 2026)	\$ (63,175)	\$ (53,692)
Current Bills To Pay (see page 4):		
Administrative Expenses 6.07%	\$ (13,031)	\$ (16,343)
Grant Expenses, current to be be paid 93.93%	\$ (201,573)	\$ (55,288)
Grant Expenses, to be paid when funded 0.00%	\$ -	\$ -
Net Working Capital	\$ 174,331	\$ 414,529

* - Wells Fargo bank balances are now current! There are sub-categories added for any liabilities which have not debited yet

** - The County account is reported as of 8/31/26. That is the most recent report we have received. They usually lag month.

Marin Resource Conservation District

Monthly Financial Summary

Grants Receivable - Money coming in. The RCD submits invoices to our grantors. Our work is paid on a reimbursable basis. The expected turnaround time for reimbursement varies but is usually 60-90 days.

Retention Receivable - Money coming in after grant is finalized. Some funders require a withholding of 5-10% of each invoice until the entire project is completed and approved. Once the funder is satisfied with the overall grant, the project is deemed complete and the remaining 5-10% is paid in full to the RCD.

Prepaid Grant funds - Received money upfront. This funding has been paid in advance of work being completed and is held in our accounts where, upon board approval, it is deducted from the balance.

Current Bills To Pay - Pay these bills now. These are bills where 1) the funder has provided payment, 2) the landowner/contractor cannot wait 60-90 days or 3) they support RCD operating expenses.

MARIN RESOURCE CONSERVATION DISTRICT
Open Invoices
10/7/2026

Grantor	1 - 30	31 - 60	61 - 90	91 and over	Total
CA SCC Carbon	63,611	20,652		23,508	107,772
CDFA - HSP Block Grant (ZFP)	1,145	1,360	4,151		6,656
Marin County FY25/26 Allocation			125,000		125,000
Marin County Tomales Bay Tires			49,900		49,900
NRCS CSP Monitoring	1,573				1,573
SCC Wildfire (just retention owed- below)					0
USDA GLCI (Grazing Lands)	15,206			153	15,359
TOTAL OPEN INVOICES	81,535	22,012	179,051	23,661	306,259
Retainers	0	0	0	20,447	20,447
TOTAL DUE	81,535	22,012	179,051	44,108	326,706
	25%	7%	55%	14%	100%

Note: Aging is based upon the date payments are expected.

Total due 91 days and over	91 and over
CA SCC Carbon	12/31/2025 23508
USDA GLCI (Grazing Lands)* (partial balance open)	9/30/2024 153
Sub-total	\$ 23,661
Retainers	20,447
TOTAL	\$ 44,107

* - Payment from the federal government

Note: A number of grants are only invoiced quarterly. The actual amount of the total receivables is not reflected here as we do not use estimates. This reflects only invoices that have been submitted to grantors.

MARIN RESOURCE CONSERVATION DISTRICT

Bills to Pay

Oct-26

Name	Date	Memo	Aging	Open Balance
Administrative Expenses				
Destination HR	9/30/2026	HR Consulting Services September	7	\$ 3,588
Horizon Cable TV	9/1/2026	Internet	36	\$ 134
Pt Reyes 4th Investors, LLC	10/1/2026	September Office Rent, Suite 202	6	\$ 1,436
Pt Reyes 4th Investors, LLC	10/1/2026	September Office Rent, Suite 203	6	\$ 1,008
SDRMA	10/1/2026	Two more additional insured certificates	6	\$ 95
Smile Business Products	9/18/2026	Copier	19	\$ 173
US Bank Corporate	9/22/2026	Staples- Home office supplies	15	\$ 101
US Bank Corporate	9/22/2026	Canva	15	\$ 18
US Bank Corporate	9/22/2026	Microsoft	15	\$ 40
US Bank Corporate	9/22/2026	Ability Ops- Strategic Plan Tracking	15	\$ 3,000
US Bank Corporate	9/22/2026	Box- Annual Cloud Storage	15	\$ 2,070
US Bank Corporate	9/22/2026	Peet's (board meeting coffee)	15	\$ 25
US Bank Corporate	9/22/2026	Doodle- Online Scheduler	15	\$ 15
US Bank Corporate	9/22/2026	SpringAhead- Staff Timekeeping & Expense	15	\$ 198
US Bank Corporate	9/22/2026	Quickbooks- bookkeeping subscription	15	\$ 140
US Bank Corporate	9/22/2026	Microsoft- annual licenses for staff emails	15	\$ 600
US Bank Corporate	9/22/2026	CARCD- 1 Day Conference Registration	15	\$ 293
US Bank Corporate	9/22/2026	Marin County- LAFCO- annual LAFCO charges	15	\$ 97
Total Administrative Expenses				\$ 13,031
Grant Expenses				
Abundance Ag Engineering	10/1/2026	COW MILC Engineering (Sept)	6	\$ 6,032
Dimensions Four Engineering	9/8/2026	COW MILC Engineering Site 1	29	\$ 380
Dimensions Four Engineering	9/8/2026	COW MILC Engineering Site 2	29	\$ 4,302
Evans & DeShazo, Inc	10/5/2026	COW MILC Archaeological Surveying	2	\$ 1,452
Integral Consulting, Inc	9/23/2026	Tomales Bay Tires Removal Assessment	14	\$ 6,841
Katuna, Michelle	9/15/2026	Tribal Liason Consulting: SCC Carbon & COW MILC	22	\$ 9,669
		Tribal Liason Consulting: SCC Carbon & COW MILC	7	\$ 5,614
Gary Knoblock	10/1/2026	Consultant	6	\$ 6,401
Point Blue	9/9/2026	Measure A: Tol-TG-SoMar-SHome planting-monitoring	28	\$ 50,954
Point Blue	9/25/2026	Measure A: Project Designs for 3 projects (June)	12	\$ 48,223
		Measure A: Project Designs for 3 projects (July)	0	\$ 17,887
Point Blue	10/7/2026	Measure A: Project Designs for 3 projects (Aug)	0	\$ 15,512
Point Blue	9/25/2026	Measure A: Restoration Project Budget (July)	12	\$ 19,930
US Bank Corporate	9/22/2026	Ecological Farming Conference	15	\$ 523
US Bank Corporate	9/22/2026	Soil Hub-Doodle- Online Scheduler, annual charge	15	\$ 132
US Bank Corporate	9/22/2026	COW MILC-Ace Building Supply	15	\$ 60
US Bank Corporate	9/22/2026	COW MILC-Eventbrite, conference registration	15	\$ 132
Yee, Orlena	10/1/2026	FARE grant for Marin Carbon Project	6	\$ 2,954
Yee, Orlena	9/30/2026	MCP Project Manager	7	\$ 4,576
Total Grant Expenses				\$ 201,573

MARIN RESOURCE CONSERVATION DISTRICT

Oct-26

Total Bills to Pay

\$	214,604
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Grant Expenses, to be paid when funded

Marin RCD Grants

	12 SCC Prop68 Climate Grant	\$ 1,000,000	Awarded 12/2021	Marin RCD	Farm plans, implementation, designs, ed workshops, no till drill and FIGR collaboration
X	13 Beaver Dam Analogues	TBD	On hold	TBD	Install Beaver Dam Structures at select locations in the Walker Cr watershed
	14 Lagunitas Restoration @ Coast Guard	TBD	On hold	TBD	Potential collaboration to enhance Lagunitas at the Coast Guard reach
X	15 MCF-Kurland Marin Carbon Project Coordinator	\$ 50,000	Awarded 05/2021	Marin RCD	coordinate and scale carbon farming in Marin county
X	16 MRCD Internship/Scholarship Fund	\$ 3,000	Awarded 07/2021	Marin RCD	support young dissadvantaged interns wishing to learn on-the job-skills
X	17 Edwards Mother Earth Foundation	\$ 592,000	Declined	CARCD	[Soil Hub] expand agroforestry component of carbon farm plans in the north coast region
X	18 PRNS Tech Assist for Ranchers	\$ 48,285	Awarded 09/2021	Marin RCD	Assistance to seashore ranchers for RDM sampling, conditional waivers, planning
X	19 OPR Marin Biomass Project	\$ 500,000	Awarded 06/2022	Marin RCD	Develop recommendations for biomass recovery and utilization processes, infrastructure, and investment
X	20 MALT Carbon Farming	\$ 90,000	Awarded 03/2021	Marin RCD	2 carbon farm plans and carbon farming implementation
X	21 COM Support for Carbon Farming	\$ 125,000	Awarded 12/2021	Marin RCD	support project develoment
X	22 UC Western SARE Soils Training	\$ 78,167	Awarded 03/2022	Marin RCD	[Soil Hub] Soil Health Assessment/Management Through California's North Coast Soil Hub
X	23 WCB Monarch Pollinator Habitat	\$ 250,000	Awarded 09/2022	CARCD	Install and monitor monarch/pollinator plants in riparian or hedgerow areas
X	24 USDA Climate Smart Commodities	\$ 3,585,745	Frozen/Resubmitted	Sonoma County	Plan, design, install, monitor GHG reduction and carbon sequestration projects
X	25 NACD TA2022 Regional Soil Health Hub Coordinator	\$ 124,000	Awarded 09/2022	Marin RCD	North Coast Soil Health Coordinator for RCDs. Coordinate programs and staffing
X	26 Planning Drought Resiliency	\$ 286,239	Declined	Marin RCD	Work with UCCE-MALT on drought resiliency watershed planning for producers
					[Soil Hub] Staff training on prescribed grazing/ grazing mgmt plans, workshops and education for producers
FY26/27 Rev	27 NRCS Grazing Lands	\$ 25,000	Awarded 04/2023	Gold Ridge RCD	
X	28 CDFA Conservation Planning (CAPGP)	\$ 182,000	Awarded 02/2023	Marin RCD	Carbon farm plans, grazing management plans, soil health management plans
FY26/27 Rev	29 COW MILC 319h Water Quality on the ranches-dairies	\$ 999,597	Awarded 07/2023	Marin RCD	Implement projects on the ranches in PRNS and Stemple watersheds
					Support Mill Valley StreamKeepers & City of Mill Valley with proposal for barrier retrofit for fish passage on Mill Creek.
X	30 FHA Anadromous Organism Passage (AOP) grant	TBD	Declined	Mill Valley	
X	31 OPR Marin Biomass Project	\$ 250,000	Awarded 05/2023	Marin RCD	Recommendations for biomass recovery and utilization processes, infrastructure, and investment
					[Soil Hub] Development & monitoring of field trials, education and outreach on soil health and climate-friendly ag
X	32 UC SAREP CA Farm Demonstration Network	\$ 53,730	Awarded 07/2023	UC SAREP (Conservation Works	
X	33 DOC Capacity Building	\$ 681,445	Declined	Marin RCD	[Soil Hub] Tools/technology for program and project mgmt - Salesforce integration; outreach
FY26/27 Rev	34 CDFA Healthy Soils Block Grant w/Zero Foodprint	\$ 45,000	Awarded 09/2023	Zero Foodprint	[Soil Hub] CDFA Healthy Soils Program TA and implementation - block grant pilot
X	35 NOAA Fisheries	\$ 8,000,000	Declined	Marin RCD	habitat restoration and coastal resilience. Focus on salmon restoration.
X	36 MCF-Kurland Marin Carbon Project Coordinator	\$ 50,000	Awarded 06/2023	Marin RCD	coordinate and scale carbon farming in Marin county
X	37 NACD TA2023 Regional Soil Health Hub Director	\$ 73,950	Awarded 01/2024	Marin RCD	[Soil Hub] North Coast Soil Health Coordinator for RCDs. Coordinate programs and staffing
X	38 OPR Enhancing Climate Resilience in North Bay	\$ 127,000	Declined	Gold Ridge RCD	Urban rebate program to construct rainwater catchment systems
X	39 OPR Community Economic Resilience Fund	N/A	Cancelled	Marin RCD	Feasibility study to build out biomass-related climate jobs (high road jobs)
X	40 MC Measure A FARE PRNS Weed Mgmt	\$ 100,000	Declined	Marin RCD	Comparative methods of removal of Scotch Broom on PRNS rangeland
FY26/27 Rev	41 SCC North Coast Wildfire Resilience Block Grant	\$ 250,000	Awarded 05/2024	Humboldt RCD	Equipment, fire prevention, training/workforce development, CEQA-NEPA permitting
X	42 NRCS Soil Hub Director	\$ 75,000	Awarded 06/2024	Marin RCD	[Soil Hub] Continuation of North Coast Soil Hub Director position
FY26/27 Rev	43 NACD TA2024 Regional Soil Health Hub Director	\$ 181,540	Awarded 12/2024	Marin RCD	[Soil Hub] Director to coordinate programs and staffing plus time for carbon farming team.
FY26/27 Rev	44 COM Tomales Bay Tire Removal	\$ 49,900	Awarded 5/2026	Marin RCD	Assessment on the removal of 100's of old tires in Tomales Bay
FY26/27 Rev	45 COM Zone 10-Inverness Flood Control	\$ 30,000	In Progress	Marin RCD	Address flood issues in Zone 10. Was approved at BOS meeting May 5th.
X	46 SWRCB COWGIRL	\$ 724,000	Declined	Marin RCD	Continuation of COW water quality program
X	47 Carbon Cycle Institute	\$ 24,440	Awarded 03/2025	Marin RCD	[Soil Hub] director involvement in Bay Area Reg Climate Planning & statewide hubs coordination
X	48 WRA Mitigation	\$ 250,000	Declined	Marin RCD	Possible funding source for Chileno Creek Restoration Project
X	49 Private Foundation	\$ 50,000	Declined	Marin RCD	[Soil Hub] Fill the federal funding gap for Soil Hub Director position
FY26/27 Rev	50 USDA Advancing Markets for Producers	\$ 2,000,000	Awarded 01/2026	Marin RCD	Implementation of soil health practices
X	51 NFWF Conservation Partners- Western Grazing Lands	\$ 85,000	Declined	Sonoma RCD	[Soil Hub] 3 carbon farm plans for rangeland operations
X	52 Renewable Natural Resources Foundation	\$ 200,000	Declined	UC Berkeley	Compost applications for a circular carbon and nutrient economy on rangelands
X	53 Caltrans Mitigation Funds	\$ 670,928	Died	Marin RCD	Fresh Run Farm Pond 1A Leak Repair
FY26/27 Rev	54 NACD TA2025 North Coast Soil Hub	\$ 206,985	Submitted 01/2026	Marin RCD	[Soil Hub] North Coast Soil Health Director Coordinate programs, staffing, and TA.
X	55 Community Projects Earmark - Huffman's Office	\$ 300,000	Declined	Sonoma RCD	[North Coast RCDs] TA to ag and forest landowners; North Coast Soil Hub coordination
	56 CDFA Health Soils Block Grant (subawardee)	\$ 460,000	Submitted 05/2026	Humboldt RCD	[Soil Hub] Regional Healthy Soils Block Grant for project implementation
	57 Cal Fire Forest Health Grant (Prop 4)	\$ 303,349	Submitted 06/2026	Parks Conservancy/One Tam	Invited to Apply after pre-app submitted May 2026, application submitted.

Marin RCD Grants

FY26/27 Rev	58 Mighty Arrow Family Foundation	\$	75,000	Awarded 04/2026	Marin RCD
FY26/27 Rev	59 G Foundation	\$	50,000	Awarded 10/2026	Marin RCD
	60 SCC Prop 4 Climate Resilience	\$	750,000	Submitted 08/2026	Sonoma RCD
	61 DOI PRNS Cooperative Agreement	\$	41,000	Awarded 07/2026	Marin RCD
	62 WCB TNC PRNS Cooperative Agreement	\$	10,000	Awarded 08/2026	Marin RCD
FY26/27 Rev	63 COM Community Grants & Investment Program- TBSN	\$	9,500	Awarded fall 2025	Marin RCD
	64 DOC SALC Planning			Submitted 06/2026	Marin County
	65 Prop 4 Middle Lagunitas LWD with PCI	TBD		Exploration	Marin RCD
	66 NFWF Conservation Partners- Western Grazing Lands F	\$	60,000	Submitted 07/2026	Gold Ridge RCD
FY26/27 Rev	67 COM FARE	\$	20,000	Awarded 04/2026	Marin RCD
FY26/27 Rev	68 Kurland	\$	60,000	Awarded 12/2025	Marin RCD
	69 WCB Prop 4	\$	600,000	Declined	Marin RCD
	70 TBD	TBD		Exploration	Marin RCD
	71 Rural Climate Partnership	\$	100,000	Submitted 06/2026	Marin RCD
	72 USDA Conservation Innovation On-Farm Trials Grant	\$	75,000	Submitted 08/2026	UC Berkeley
	73 COM County Op - USC Contract	\$	1,600,000	Awarded 07/2026	Marin RCD
	74 CalVTP Lead Agency	\$	10,000	agreement ends 2030	All Hands Ecology
	75 Caltrans Mitigation Funds for Fish Passage Project			Exploration	Marin RCD
	76 Marin Agricultural Land Trust (MALT)	\$	10,000	Exploration	Marin RCD
	77 USDA Conservation Innovation Classic Grant	\$	70,000	Submitted 07/2026	Napa RCD
	78 Marin Waste Mgmt	\$	5,000	Awarded 08/2026	UCCE
	79 Carbon Cycle Institute	\$	50,000	In Progress	Marin RCD
	80 MCF- Marin Biomass Project Action Plans	\$	345,000	Submitted 09/2026	Marin RCD

[Soil Hub] General operating support for North Coast Soil Hub regional collaborative

From Vision to Action: Implementing the Comms Plan and Operationalizing the Strategic Plan

[Soil Hub] Climate Resilience projects in key watersheds in the North Coast. bring experts together to review work to date and recommend future restoration sites.

Implementation and rangeland- water quality monitoring in the Seashore

Advisor to Seashore planning process

Tomales Bay Stewardship Network

Financing for climate-smart ag, including monitoring and reporting protocol and pilot project

Planning/design for middle Lagunitas (SPAWN project) process-based project, pulling in wood for complexity on NPS lands.

3 cfps but could open this up to bird monitoring?

[MCP] - Cultivating Collaborative Agricultural Climate Action in Marin

[MCP] - Project Coordin.

Carbon Riparian Projects

Lower reach of Lagunitas - assessment needed to help direct future projects

[Soil Hub] General operating support for North Coast Soil Hub regional collaborative

Compost applications for a circular carbon and nutrient economy on rangelands

Urban streams work plus RCD operating over 5 years

Fee For Service agreement for CalVTP CEQA and Permit Coordination

Proposed some fish projects to Caltrans - WAITING ON CALTRANS

Contract for integration of MALT CCAMP, AMP into MRCD's CFP for new easement

[Soil Hub] Regional soil health database development

Compost webpage

[Soil Hub] Regional Hub Coordination and Statewide RCD Hub Network Participation

[MBP] Convene roundtables for co-pyrolysis, gasification, small scale milling, co-digestion

OATH OF OFFICE

(Government Code Section 1360-1363)
(Section 3, Article XX, State Constitution)

STATE OF CALIFORNIA

COUNTY OF MARIN

I, Melissa Williams, do solemnly swear or affirm that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution for the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

(signature of the subscriber)

Marin Resource Conservation District
(jurisdiction / district)

(signature of person administering oath)

Executive Director
(office or title)

Subscribed and sworn to before me this 14th day of October, 2026.

OATH OF OFFICE

(Government Code Section 1360-1363)
(Section 3, Article XX, State Constitution)

STATE OF CALIFORNIA

COUNTY OF MARIN

I, Gerald Meral, do solemnly swear or affirm that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution for the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

(signature of the subscriber)

Marin Resource Conservation District
(jurisdiction / district)

(signature of person administering oath)

Executive Director
(office or title)

Subscribed and sworn to before me this 14th day of October, 2026.

ACTION: PROGRAMS

- A. Decision to award contractor bid for Point Reyes National Seashore Pond Decommissioning ~ *Gerhard Epke, Water Quality Program Manager (20 min)*
- B. Approve Landowner Authorization Agreement with the DOI/Point Reyes National Seashore for pond decommissioning projects and to authorize the Executive Director to make minor modifications to the Agreement, subject to approval as to form by District Counsel, and to execute the final Agreement. ~ *Gerhard Epke, Water Quality Program Manager (15 min)*

URGENCY

Yes/High. We are trying to complete the work before winter storms come and overwhelm the capacity of the manure ponds.

BACKGROUND

This is part of the RCD's Conserving Our Watersheds 'COW' program, which designs and constructs management practice to improve downstream water quality. In 2022, amid scrutiny of the water quality effects of dairy operations in the Point Reyes National Seashore, Marin RCD applied for the eighth round of nonpoint source grant funding to the State Water Board and pitched management practices in the Drakes Bay watershed. These practices would have been a collaboration with the operators of historic A, B and C dairies, however with the 2025 legal settlement halting operations of those dairies RCD staff have worked directly with the Park Service to identify the scope of work. While most of the erosion, manure, and water quality issues are expected to resolve themselves with the ending of confined animal facilities, some remnants of the manure management system warrant some immediate attention. Below-ground pits pose safety hazards. The manure ponds, which get emptied annually by farmers when in use, will fill with rainwater and overflow in uncontrolled ways potentially failing catastrophically. The proposed solution is excavating outflow swales into the manure pond berms, controlling channel incision with level spreaders, and using the cut material to fill the below-ground pits.

The proposed solution was developed with a team of engineering professionals and has been vetted with the funding agency, a Technical Advisory Group, natural resource protection agencies, the Coastal Commission, the Federated Indians of Graton Rancheria and in field trips with members of the RCD board and partner agencies.

In August a request for bids was posted on our website, in the Point Reyes Light, and sent to the Marin Builders Exchange. The bid package can be viewed here: <https://marinrcd-ca.specialdistrict.org/contractors-consultants>. A bid tour was held on September 8th and

attended by four contractors. Bids were received and opened publicly on September 21st with three bids received, see bid schedule table below.

PAST BOARD ACTIONS

The board has received two informational updates on the status of this grant, which includes management practices at dairies in Stemple Creek watershed in addition to Drakes Bay, but this will be the first board action related to project implementation. In June 2025 staff presented the outcome of the site selection and rankings completed by the Technical Advisory Group. In October 2025 board action approved the projects into the RCD's PCP for CEQA coverage. In February 2026 staff gave an update on the design and permitting progress.

TODAY'S ACTIONS

RCD's action today is to award the construction contract and authorize the Executive Director to sign the landowner agreement with the Park Service.

The landowner agreement is currently under review by the Park Service and is based on the RCD's standard template which establishes financial, construction, access, maintenance, monitoring, and liability responsibilities. The agreement also incorporates the Marin Permit Coordination Program's CEQA-related BMPs and mitigation measures, making those environmental protections and project-specific requirements part of the project's implementation framework. The Park Service is planning on submitting edits to this template which will require further review by County Counsel.

As for the construction contract, Marin RCD's 2020 construction procurement policy requires board approval for contracts exceeding \$50,000 in value and allows the award to go to that "which is of the greatest advantage to the MRCD". Typically, a public works construction award would go to the lowest bid that is deemed to be responsible and responsive, however because California Resource Conservation Districts are not subject to mandatory statutory competitive bidding requirements as other State agencies, and because Marin RCD has not adopted the California Uniform Public Construction Cost Accounting Act (CUPCAA) standards an award may go to the best contractor.

The three bids received are as follows.

Contractor	Base Bid	Bid Option	Total
Lunny Paving and Grading (Patrick Lunny)	\$74,500	\$48,200	\$122,700
Inland Contracting Inc. (Rico Ielmorini)	\$68,475	\$57,100	\$125,575
Schaefer Engineering Inc. (John Schaefer)	\$74,400	\$10,000	\$84,400

The bid was broken into two parts; a base bid to cover the work that is ready to go and a bid ‘option’ which involves work in Environmentally Sensitive Areas (ESAs) and may be authorized to proceed at a future point in time.

While all bidders are in good standing and could deliver a successful project, staff recommends awarding the contract to Inland Contracting for the following reasons:

- They have the lowest base bid. The big range of prices in the bid option (\$57,100 vs \$10,000) implies that the lower numbers would try to make that amount up with change orders, thus the total bid amounts are not a good indicator of value.
- Inland’s owner, Rico, has been recommended by previous lessees. Rico has worked on those specific dairy ponds in the past, is favorably perceived by the Park Service, and has demonstrated the ability to work in Environmentally Sensitive Areas.
- The Marin RCD has not previously awarded any contracts to Inland Contracting Inc but has awarded contracts to both Lunny Grading and Paving and Schaeffer Engineering in years past.

STRATEGIC PLAN

The project aligns directly with the following goals and strategies of Marin RCD’s new strategic plan:

Goal 1: Support rural and agricultural land managers in conservation and long-term sustainability

Strategy 1.1 Provide technical assistance, financial assistance, and permit coordination to support agricultural producers and other rural land managers in addressing conservation priorities for West Marin (including soil health, water quality, water resilience, erosion control, biodiversity, and habitat protection and enhancement.)

Goal 2: Enhance watersheds and protect natural resources

Strategy 2.1 Implement conservation practices that enhance watersheds and protect natural resources.

Goal 3: Support innovation and deepen partnerships

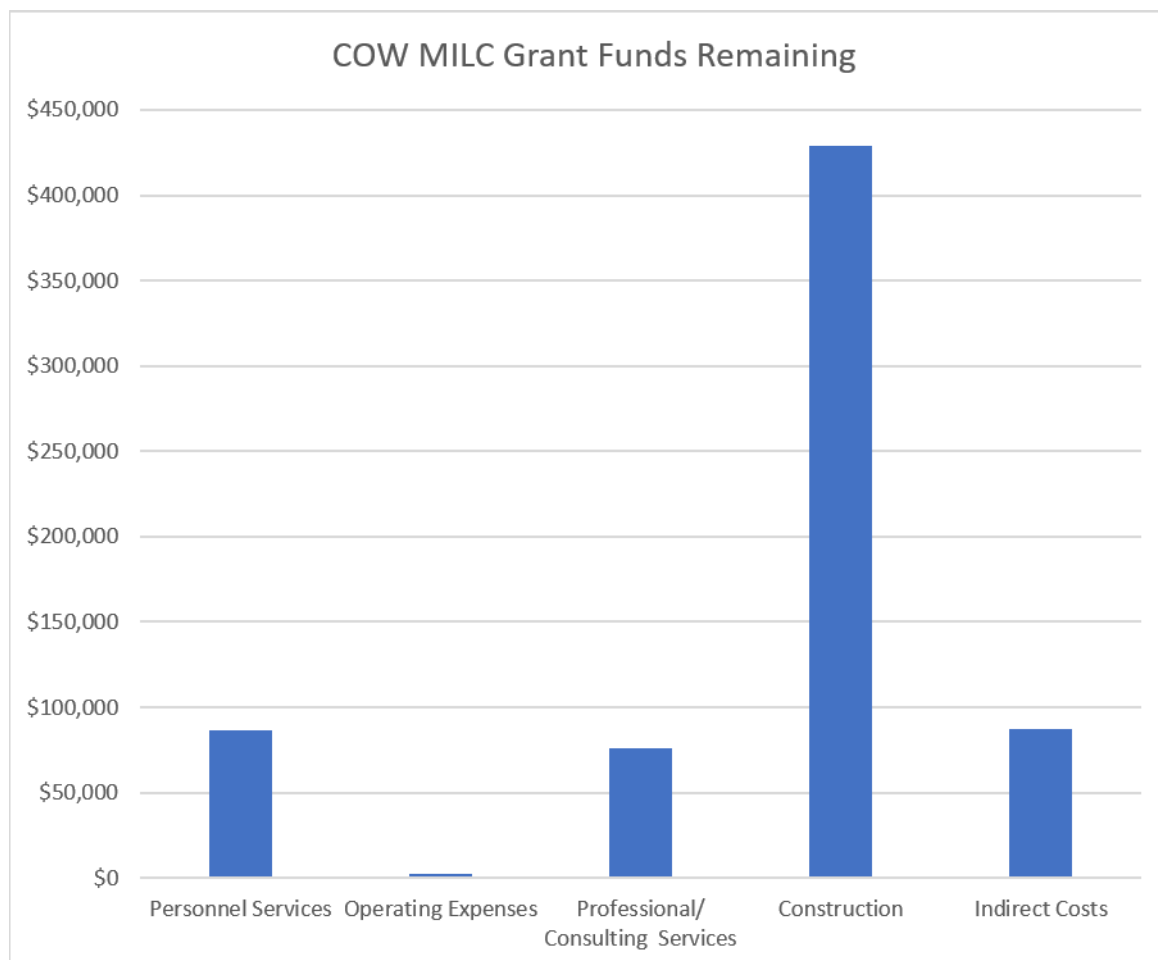
Strategy 3.3 Partner with local government, the Tribe and nonprofit partners to support high-impact conservation projects on working lands and other public, private, and Tribal lands.

FUNDING & FINANCIAL CONTROL:

1. What is the impact on our budget? The COW MILC grant is for approximately \$1,000,000 with over \$400,000 of construction funding to be spent in the next year.

2. Is the project fully funded? Yes

3. Does it require a match? Yes the grant funding COW MILC requires a 25% match which is typically passed on to landowners. The National Park Service contributes to match by handling certain administrative and permitting aspects of the project and by funding some RCD staff time.



RECORDING REQUEST BY:

Marin Resource Conservation District
P.O. Box 1146
Point Reyes Station, CA 94956

WHEN RECORDED, MAIL TO:

Marin Resource Conservation District
P.O. Box 1146
Point Reyes Station, CA 94956

THIS SPACE FOR RECORDERS USE ONLY

OFFICIAL BUSINESS: Exempt from Recording Fees Pursuant to California Government Code 27383

**Marin Resource Conservation District
Landowner Authorization Agreement for**

Site # 2025-06 A, B, C Historic Dairy Manure Pit Decommissioning
NRCS Practices 412 Grassed Waterway and 668 Lined Waterway/Outlet

THIS PAGE IS ADDED TO PROVIDE ADEQUATE SPACE FOR RECORDING INFORMATION

THIS PAGE SUBJECT TO DOCUMENT RECORDING FEES



LANDOWNER AUTHORIZATION AGREEMENT

Conserving Our Watersheds Program

This Agreement is made and effective _____, (the "effective date") by and between the Point Reyes National Seashore ("Landowner"), and the Marin Resource Conservation District ("MRCD"), a division of the California state government.

PERTINENT FACTS

1. MRCD has established the Conserving Our Watershed: Management & Implementation Leadership by Confined Animal Facilities (COW MILC) program ("Program") that involves implementation of projects within Drakes Bay and Estero de San Antonio Watersheds to reduce potential pathogen loading from Confined Animal Facilities (CAFs) and/or Rangelands. The goal of the Program is to assist landowners in achieving Total Maximum Daily Load targets by providing planning, design, engineering and construction funding for environmental improvements.
2. MRCD will fund Program activities through its own funds and through various grants, including a State Water Resources Control Board ("Water Board"). Water Board and any other entity providing funding to MRCD to carry out Program activities, shall be referred to in this Agreement as "MRCD funding partners."
3. **This Project has been funded wholly or in part by the U.S. Environmental Protection Agency and the State Water Resources Control Board (Water Board).** The contents of this document do not necessarily reflect the views and policies of the USEPA or the State Water Board, nor does the USEPA or the State Water Board endorse trade names or recommend the use of commercial products mentioned in this document.
4. Water Board grant funds have been awarded to MRCD to protect water through the control of nonpoint source pollution. Funds will support collaboration amongst Marin's agricultural resource agencies to provide a network that will result in the implementation of a minimum of four (4) best management practices on CAFs and/or rangelands of which at least two are located within the Drakes Bay Watershed within the Point Reyes National Seashore and at least two are located in the Estero de San

Antonio Watershed. Each of the enhancement projects must consist of implementation of one or more of fifty three (53) possible enhancement practices that have been strictly defined and pre-approved under the Marin Coastal Watersheds Permit Coordination Program. Projects must be managed and maintained for a minimum of ten (10) years following completion.

5. The Water Board requires: For the purpose of this Agreement, Useful Life of at least ten (10) years or in accordance with commonly accepted standards, e.g. Natural Resources Conservation Service practices standard life. Information on the Natural Resources Conservation Services practices can be found at:
https://www.nrcs.usda.gov/wps/portal/nrcs/detailfull/national/technical/cp/ncps/?cid=nrcs143_026849.
6. Program activities may also be funded by grants from other entities directly to MRCD or owners of real property on which Program activities will be undertaken. These grants may be awarded under the United States Department of Agriculture Natural Resources Conservation Service ("NRCS") Environmental Quality Incentive Program ("EQIP"), Students and Teachers Restoring a Watershed ("STRAW"), or similar federal, state or local programs.
7. Landowner is the fee owner of certain real property located in Marin County, California, as follows:
The three subject properties are contiguous at:
26450 Sir Francis Drake Blvd, Point Reyes Station, CA 94956 APN: 109-270-12
25680 Sir Francis Drake Blvd, APN 109-260-07
22000 Sir Francis Drake Blvd, APN 109-220-18
(hereafter referred to as the "Property").
8. Landowner desire to participate in the Program and to enjoy the benefits conferred on the Property by the Program activities and has agreed to the construction and implementation and maintenance of an individual project, consisting of defined conservation practices, on the Property (hereafter "the Project"). The Project is described in Appendix A: Maps, Plan, Specifications (documentation available at Marin RCD office 80 4th St. Suite 202, Point Reyes Station, CA 94956) and Appendix B: Maintenance and Monitoring Term Responsibilities, which are attached to this Agreement and include:
 - (a) The conservation practices to be implemented and constructed on Property, including location(s) (Appendix A).
 - (b) The estimated costs of construction and implementation of each conservation practice and a breakdown of the sources of funding for each practice (Appendix A).
 - (c) Landowner responsibilities with regard to project implementation, maintenance and monitoring are described in Appendix B, and abiding by the Marin Coastal

Permit Coordination Program's site-specific Best Management Practices & Mitigation Measures are described in Appendix C.

AGREEMENT

THE PARTIES AGREE AS FOLLOWS, in light of the above, and for the consideration stated in this agreement and other valuable consideration:

1. Term of Agreement

The term of this Agreement is from its effective date through the end of the Monitoring Term, as defined in this section.

The construction and implementation of the Project may begin immediately after the effective date, and shall be completed no later than June 30, 2027 (the "Completion Date"). The parties agree that the Completion Date may be extended upon the request of MRCD, and that Landowner shall agree to an amendment of this Agreement extending the Completion Date, in the event that the construction and implementation of the Project cannot be completed by the Completion Date due to circumstances beyond MRCD's reasonable control. Any extension agreed upon shall be for the shortest amount of time reasonable.

The "Monitoring Term" shall commence on the date of the actual completion of the project, whether on the Completion Date or earlier, and continue for a period of ten (10) years thereafter.

2. Construction and Implementation of the Project

The Project shall be constructed and implemented on the Property as set forth in this section.

- (a) Contractors and proposed contractors are expected to familiarize themselves with provisions in Chapter 1, Part 7, of the California Labor Code, with respect to wages, hours, discrimination and worker's compensation benefits shall be applicable to all construction contracts entered into by MRCD. If subcontractors are hired, then they must be paid prevailing wages and the Apprentices on Public Works requirement must be fulfilled.
- (b) The conservation practices that shall be constructed and implemented on the Property are described in Appendix A, attached to this Agreement.
- (c) Each conservation practice shall be constructed and implemented in a manner consistent with all requirements and specifications for that conservation practice that are set forth in the Marin Permit Coordination Program and shall comply with all applicable mitigation and monitoring measures required by the Mitigated Negative Declaration for

the Marin Permit Coordination Program adopted by MRCD on June 15, 2018, as well as all Project-specific permits.

- (d) MRCD shall provide cost share funding for construction and implementation of the Project up to a maximum contribution by MRCD of two hundred and fifty thousand dollars and zero cents (\$250,000.00).
- (e) Landowner shall notify MRCD in writing or by telephone, and **obtain written approval from MRCD**, prior to commencing any in-kind services.
- (f) Landowner shall provide cost-share in the amount of \$25,000 (twenty five thousand dollars and no cents). The total costs of construction and implementation of the Project are itemized in Appendix A. Landowner shall notify MRCD in writing or by telephone, and obtain written approval from MRCD, prior to commencing any in-kind services.

Commented [GE1]: To be filled out after bids

3. Maintenance of the Project

During the Monitoring Term, the Landowner and MRCD agree to carry out activities required by the Monitoring and Maintenance Plan as described in Appendix B.

Throughout the term of this agreement, Landowner shall not engage in any practice nor undertake any acts that impair, damage, or reduce the effectiveness of the Project, and Landowner shall prevent any such acts by any person acting for, on behalf of or under right or permission granted by Landowner.

Landowner is not required to replace the Project or any conservation practice implemented or constructed under this Agreement that is damaged or destroyed by acts of God.

4. Grant of Permission

Landowner hereby authorizes MRCD to construct and implement the Project conservation practices on the Property, as provided in Appendix A. Landowner further agrees to monitor, maintain or repair the Project and the conservation practices, as provided in Appendix B, the "Monitoring and Maintenance Plan."

Landowner also authorizes MRCD to undertake monitoring, maintenance and repair activities on the Property, as provided in the Monitoring and Maintenance Plan, and gives permission to MRCD to enter the Property, upon advance notice, for the purposes of:

- (a) Constructing, implementing and evaluating construction of the Project conservation practices, commencing on the effective date of this Agreement and continuing throughout the period in which the Project is being constructed or implemented.
- (b) Monitoring, maintaining or repairing the Project, as set forth in the Monitoring and Maintenance Plan, throughout the Monitoring Term.

Landowner acknowledges that at times MRCD staff may be accompanied by employees, representatives or agents of one or more of MRCD partners funding the Project.

5. Notification

- (a) MRCD shall notify Landowner before entering the Property, as authorized under this Agreement. MRCD may, at its option, make such notification by written notice sent to the Landowner at the addresses shown below, or by telephone call to the Landowner at the phone numbers shown below.
- (b) Any other formal notification under this Agreement shall be made in writing and mailed by first class mail, return receipt requested, to the address shown below.
- (c) Any notification under this agreement shall be provided to the parties at the following address and phone number:

MRCD

Marin Resource Conservation District
PO Box 1146
Point Reyes Station, CA 94956
(415) 663-1170

LANDOWNER

Point Reyes National Seashore
1 Bear Valley Road
Point Reyes Station, CA 94956
(415) 464-5216

The notification address and phone number may be changed by written notice to the other party.

6. Termination of Agreement

This Agreement can be terminated only upon the following conditions:

- (a) Upon the mutual agreement of MRCD, Landowner or;
- (b) MRCD may, without incurring liability for breach of the agreement, terminate this Agreement, in whole or in part, if MRCD determines that continued operation of the Agreement will result in the violation of a federal, state or local statute or regulation, if MRCD determines that termination would be in the public interest, or if the grant funding intended by MRCD for use for the Project is terminated, or;
- (c) Landowner may terminate the Agreement upon thirty (30) days written notice to MRCD, or;
- (d) If Landowner defaults in the performance of any of the terms and conditions of this Agreement, or materially breaches any of its provisions, and fails to cure the default or breach within fifteen (15) days after service on Landowner of written notice of the default, then MRCD may terminate this Agreement without further notice.

7. Reimbursement upon Termination

In the event of termination of this Agreement resulting from conditions set forth in subsection (c) or subsection (d) of Section 6, above, Landowner shall reimburse MRCD for all payments made by MRCD for Project work under this Agreement, including all construction and implementation and monitoring, maintenance and repair activities. If the termination occurs after the Project work has been completed, the reimbursement due and owing MRCD shall be computed as the amount paid by MRCD, prorated by the number of years (or portion thereof) out of the ten (10) years of the required Monitoring Term that the Project work has been completed and monitored and maintained by Landowner as required.

Commented [NS2]: Likely to be eliminated or edited

8. Interference with Landowner Rights

MRCD shall not disturb the Property, except as consistent with the construction, implementation, monitoring, maintenance and repair of the Project.

MRCD shall not engage in any nuisance activities on the Property. Reasonable activities associated with construction, implementation, monitoring, maintenance or repair of the Project or any Project conservation practices, shall not be considered nuisance activities.

MRCD shall not interfere with privileges or rights that Landowner has or may grant to others, except to the extent that such privileges or rights are modified by this agreement and by the grant of authorization to MRCD to carry out, monitor, maintain or repair the Project.

Landowner warrant that, as of the effective date of this agreement, Landowner have not granted privileges or rights to others that may interfere with the activities that MRCD is authorized to undertake pursuant to this agreement. Landowner further agree that Landowner shall not, after the effective date of this agreement, grant any other person or entity rights or privileges that may interfere with the activities that MRCD is authorized to undertake pursuant to this agreement or with the obligations of Landowner under this agreement.

9. Laws and Regulations

MRCD and Landowner shall comply with all federal, state and local laws and regulations in implementing the Project.

10. Liens, Fees and Assessments

MRCD shall keep Landowner's Property free and clear of any mechanic's or materialmen's liens for labor performed or materials furnished at the instance or request of MRCD or anyone claiming under MRCD.

11. Landowner's Title to the Property

MRCD's exercise of the rights and permission granted herein shall never give rise to any claim of title or interest to Landowner's Property on the part of MRCD or parties claiming through or under it.

12. Liability

Except as otherwise expressly set forth in Section 7 of this Agreement (Reimbursement upon Termination), the parties agree Landowner will not be legally or financially responsible for any actions by MRCD or its designees done or omitted to be done on Landowner's property pursuant to this Agreement.

Landowner will indemnify and hold MRCD, MRCD's agents or employees, its contractors or subcontractors employed by MRCD on the Project, their agents, employees, and funders harmless from all claims, demands, or liability arising out of or encountered in connection with this Agreement or the prosecution of work under it, whether such claims, demands, or liability are caused by Landowner, Landowner's agents or employees, or contractors employed by Landowner on the Project, their agents or employees, or products installed on the Project by Landowner or Landowner's contractors, excepting only such injury or harm as may be caused solely and exclusively by MRCD's fault or negligence. Such indemnification shall extend to claims, demands, or liability for injuries occurring after completion of the Project as well as during the work's progress.

Commented [NS3]: Likely to be eliminated or edited

MRCD will indemnify and hold Landowner harmless from all claims, demands, or liability arising out of or encountered in connection with the Agreement or the prosecution of work under it, whether such claims, demands, or liability are caused by MRCD, MRCD's agents or employees, or contractors or subcontractors employed by MRCD on the Project, their agents or employees, or products installed on the Project by the MRCD or MRCD's contractors, excepting only such injury or harm as may be caused solely and exclusively by Landowner's fault or negligence. Such indemnification shall extend to claims, demands, or liability for injuries occurring after completion of the Project as well as during the work's progress.

15. Miscellaneous Provisions

- (a) Governing Law - The interpretation and performance of this Agreement shall be governed by the laws of the State of California.
- (b) Severability - If any provision of this Agreement is found to be void, invalid or unenforceable, it will be reformed to comply with applicable law or stricken if not so conformable, so as not to affect the validity and/or enforceability of the remainder of this Agreement.

LANDOWNER:

Signature	Print Name	Date
------------------	-------------------	-------------

LANDOWNER:

Signature	Print Name	Date
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(If joint tenants, tenants in common, etc., all must sign; if owned by Corporation, may need Board Resolution authorizing Secretary to sign; if Partnership, depends on partnership agreement. Note re: Corporation – pursuant to California Corporations Code §313, a corporation or nonprofit corporation is bound by an agreement that is signed by one of the following (a) the Chairperson of the Board, President or Vice President and one of the following (b) the Secretary, any Assistant Secretary, the Chief Financial Officer or any Assistant Treasurer.

MARIN RESOURCE CONSERVATION DISTRICT:

Signature	Print Name	Date
President, Board of Directors		

Project Description

1.0 Project Background

The watersheds of coastal Marin County are important natural resources. The region has maintained vast areas of open space with a rich variety of endemic plant and animal species. The landscape has integrity and deserves public stewardship and management, especially in the ways that offer beneficial uses and ecosystem benefits.

MRCD established the Conserving Our Watershed Program ("COW" Program) to implement projects in these coastal watersheds to support the agricultural working landscapes with stewardship and management. The COW Program does planning, design, engineering and construction to control erosion, improves riparian habitat, reduce nutrient and pathogen loading, and stabilize eroding stream channels. The goal of the Program is to improve water quality and comply with Total Maximum Daily Load plans.

2.0 Description of Project

This project will decommission former dairy manure collection systems around ranch building complexes and redirect water flow from previously intended collection of runoff from animal concentration areas. The work will involve practices including, breaching of former manure holding ponds, swale creation with armoring/level spreaders for energy dissipation, filling or alteration of concrete manure collection areas, erosion control and revegetation.

*Note that drawings, diagrams, and plans are not included in this document and instead can be viewed at: Marin RCD, 80 Fourth St, Suite #202, Point Reyes Station, CA, 94956.

3.0 Implementation Responsibilities

The Landowner agrees to:

- Cooperate in the scheduling of construction and implementation of the Project as needed.
- Meet and confer with the MRCD for layout of any Project component affecting ranch activities (i.e. fences, gates, crossings, etc.)
- Permit the MRCD to perform site visits as needed to ensure Project construction and completion according to standards and specifications.
- Permit access to the property upon notice from the MRCD.
- Abide by a schedule agreed to between Landowner and the MRCD that provides for the completion of all phases of the Project by the Completion Date.
- Ensure that all contractors retained are properly licensed and insured, including but not limited to, Workers Compensation and general liability insurance.

The MRCD will:

- Cooperate in the scheduling of construction and implementation of the Project.

Marin Resource Conservation District
Landowner Authorization Agreement
Appendix A: Treatment Site Description

- Meet and confer with the Landowner for layout of any Project component affecting ranch activities (i.e. fences, gates, crossings, etc.).
- Provide management assistance to the Landowner for pre-construction Project layout, designs and specifications.
- Provide Landowner no less than 24-hour notice by telephone to gain access for layout, inspections and similar activities.
- Abide by a schedule as agreed to between Landowner and the MRCD that provides for the completion of all phases of the Project by the Completion Date.

4.0 Construction Activities

The Landowner has reviewed and accepted the Project designs and specifications attached as Appendix A. The MRCD shall notify Landowner of any proposed modifications to the Project specifications and provide the Landowner a description of those modifications for review and approval. The Landowner shall not unreasonably withhold approval.

The MRCD shall provide the Landowner with advance notice of the commencement date of construction activities on the property and the anticipated time needed for the construction activities.

The Landowner shall be present for all Project layouts.

Project Cost

The Landowner agrees that the Project is funded in the following manner:

Landowner's Cost-share will be in-kind labor which will be tracked and submitted to MRCD.

Budget based on Contractor Bid	Marin RCD Cost-share (90%)	Landowner Cost-share (10%)	Total Cost
Pond Decom Construction Contract	\$250,000	\$25,000 or equivalent. minus in-kind labor and cost share contributed	\$275,000

Commented [GE4]: To update when we have costs

Maintenance & Monitoring Term Responsibilities

The purpose of this Maintenance & Monitoring Term Responsibilities Agreement is to ensure the project will be maintained and monitored for a period of ten (10) years. The goal of the Program is to achieve water quality, habitat, and riparian improvements for a period of twenty (20) years or longer.

Landowner Responsibilities:

The Landowner agrees to the following Project Operation, Maintenance & Monitoring Term Responsibilities during the Monitoring Term, which commences upon completion of construction and implementation of the Project, a catchment basin. Landowner agrees:

1. To enter into a stewardship collaborative with ranches in the Tomales Bay and Estero de San Antonio Watersheds actively addressing water quality regulations set forth by the State Water Resources Control Board including sedimentation of waterways and pathogen and nutrient runoff. The implementation of land stewardship practices will result in the enhancement of our watershed's natural resources.
2. To monitor and maintain the Project by regularly checking the performance and condition of the Project conservation practices in order to detect any problems early on as they develop. At a minimum, the Landowner shall monitor the condition of the Project conservation practices as follows and provide "Post-Construction" photos as necessary

412 – GRASSED WATERWAY, 468 – LINED WATERWAY OR OUTLET OPERATION AND MAINTENANCE PLAN

- ☐ Establish a maintenance program to maintain waterway capacity, vegetative cover, and outlet stability. Vegetation damaged by machinery, herbicides, or erosion must be repaired promptly.
- ☐ Protect the waterway from concentrated flow by using diversion of runoff or mechanical means of stabilization, such as silt fences, mulching, hay bale barriers, etc., to stabilize grade during vegetation establishment as necessary.
- ☐ After vegetation is established, remove any temporary measures, such as diversions or silt fences, that were installed so as to not interfere with design flow.
- ☐ Minimize damage to vegetation by excluding livestock whenever possible, especially during wet periods. Permit grazing in the waterway only when a controlled grazing system is being implemented.
- ☐ Inspect grassed waterways regularly, especially following heavy rains. Fill, compact, and reseed damaged areas immediately. Remove sediment deposits to maintain capacity of the grassed waterway.

Appendix B: Maintenance & Monitoring Term Responsibilities

- ☐ Mow or periodically graze vegetation to maintain capacity, reduce sediment deposition, and maintain suitable plant composition and vigor.
 - ☐ Apply supplemental nutrients as needed to maintain the desired species composition and stand density of the waterway.
 - ☐ Control noxious weeds.
3. To regularly check the performance and condition of the Project in order to detect any problems early on as they develop.
 4. To allow the MRCD, and MRCD Funding Partners to measure Project success through water monitoring and photo documentation. Information about the Project may be used in publications or other media to demonstrate successful environmental stewardship efforts.
 5. To allow site inspection by the MRCD or other project partners at least twice (2) during the first rainy season after installation and once (1) at the end of each rainy season for the ten (10) year maintenance and monitoring period. The Landowner and MRCD will work together to ensure repairs are made as needed prior to the onset of the rainy season following the identification of the need for such repairs.
 6. To notify the MRCD within seven (7) days if conditions develop that may require supplemental repairs beyond the Landowner maintenance responsibilities described in Landowner Responsibilities Item #1 above. The MRCD reserves the right to determine the appropriate course of action regarding supplemental repairs. The MRCD will make reasonable attempts to fund such supplemental repairs.
 7. To refrain from activities that adversely affect the function of the Project.
 8. To monitor and maintain in working order off-stream water developments for livestock and to contact the MRCD promptly in the event of equipment malfunction beyond Landowner and/or Lessee's capacity to repair.

MRCD Responsibilities:

The MRCD agrees to the following responsibilities during the ten (10) year Maintenance and Monitoring Term:

1. To monitor the Project with the Landowner. Monitoring will include photographic documentation.
2. To respond to Landowner notification in the event of the need for supplemental repairs.

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Projects at sites #2025-06 A, B and C are designed to enhance habitat and protect water quality; however, these activities still have potential to affect sensitive habitats and the plant and wildlife communities they support. Potential impacts on plants, wildlife, and cultural resources were evaluated in the Marin Permit Coordination Program Initial Study/Mitigated Negative Declaration. Best management practices and mitigation measures were identified and are listed below. The practices and measures needed to avoid or minimize negative impacts on natural resources at each project site are identified below.

BMP DC-1 Requirements to Minimize Area of Disturbance

Marin Resource Conservation District (MRCD) shall ensure that special attention is given to minimizing the area of disturbance during project planning and design by requiring the following:

1. Ground and vegetation disturbance shall not exceed the minimum area necessary to complete the project and shall be limited to the Work Area, which is defined as anywhere subject to disturbance from access, staging, vegetation management, grading, and other human activities. Removal of trees and other vegetation that provide shade and other habitat elements for fish and wildlife, reduce erosion and runoff, or add to the visual quality of the area shall be avoided to the extent feasible while achieving the project objectives; selective pruning is allowed for safety purposes. See **BMP VM-1** below for areal limitations on vegetation removal.
2. Site-specific design plans shall show the maximum extent of grading and shall include requirements to protect sensitive environmental resources during construction and on-going maintenance activities.
3. Erosion and sediment control measures shall be incorporated into project design and implemented upon completion of grading.
4. Project plans shall include measures to restore all disturbed areas to pre-construction or better conditions unless project regulators determine that other measures should be implemented.

BMP DC-2 Requirements to Protects and Avoid Disturbance of Aquatic Environments

MRCD shall ensure that special attention is given during project planning and design to protect aquatic habitat by requiring the following:

1. Avoid impacts in aquatic environments where feasible; if avoidance is not possible, minimize disturbance to areas necessary to achieve individual project objectives.
2. Aquatic habitat improvement project designs shall employ current engineering and scientific standards (e.g., the California Salmonid Stream Habitat Restoration Manual [CDFW 2010]).
3. Aquatic organism passage concerns (e.g., velocity, depth, slope, air entrainment, screening, swimming and leaping performance for target species) shall be addressed during design to avoid creation of potential passage issues.
4. Stabilization structures utilized to improve habitat shall not impede or prevent passage of fish and other aquatic organisms or impair wildlife connectivity or movement.
5. Important fish and wildlife habitat elements, such as woody cover or wetlands, shall be avoided or protected if possible when siting practices.

BMP DC-3 Required Design Considerations for Roads, Culverts, and Stream Crossings to Protect Sensitive Biological Resources and Water Quality

During project design, MRCD shall ensure that:

1. Road improvements shall be modeled on the *Handbook for Forest, Ranch, and Rural Roads: A Guide for Planning, Designing, Constructing, Reconstructing, Upgrading, Maintaining and Closing Wildland Roads* by Weaver, Weppner, & Hagens (PWA 2015) and Publication 8262 *Rural Roads: A Construction and Maintenance Guide for California Landowners* (University of California ANR 2007) or the most current industry standard at the time of project planning.

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2. Culverts installed in anadromous fish streams shall be consistent with the California Department of Fish and Wildlife's (CDFW's) *Culvert Criteria for Fish Passage Revised May 2002* and the National Oceanic and Atmospheric Administration – National Marine Fisheries Service's (NOAA Fisheries') Southwest Region's *Guidelines for Salmonid Passage at Stream Crossings* (2001a) or the most current industry standard at the time of project planning.
3. Culverts shall be designed to minimize habitat fragmentation and barriers to aquatic movement. Channel-spanning bridges, bottomless arch culverts with natural streambed substrates, or other fish-friendly solutions shall be required in salmonid streams to allow passage for fish and other aquatic organisms.
4. All crossings shall be designed to pass low and high flows. The design and location of crossings shall provide passage for as many different aquatic species and age classes as possible.
5. In-stream crossings shall not be designed for placement within 300 feet of known spawning or breeding areas of listed species.
6. Access roads shall be relocated only to provide a setback from a stream corridor or wetland area or in order to plant riparian vegetation as part of a stream corridor restoration project or other natural resource protection or enhancement purposes. A biologist shall determine the appropriate setback distance to protect riparian and stream resources. Relocated roadway segments shall be constructed to follow natural contours and shall be sited on low slopes to minimize disturbance of drainage patterns.
7. Roads and trails shall be designed to avoid runoff directly into a stream or waterbody. An energy dissipater shall be installed at the outlet of any water bar, cross drain, or culvert in areas where roadway drainage may cause erosion and sedimentation; otherwise, outlets shall be directed to well-vegetated locations.
8. Site-specific land-use operations shall be assessed to consolidate and minimize the number of crossings needed.
9. Crossings shall be designed with sufficient capacity to convey the design flow and transported materials without altering the stream flow characteristics. They shall be protected so that flood flows safely bypass without damaging the crossing or eroding the streambanks.
10. Crossings shall be sized to accommodate the intended traffic without damage to livestock, people, or vehicles.

BMP BR-3 Temporal Limitations and Requirements to Protect Special-status Species during Construction, Vegetation Management and other Maintenance Activities

MRCD shall ensure that the following limitations are placed on project implementation timing to avoid or minimize adverse impacts on sensitive biological resources:

2. Work in and around areas that may support bird nesting shall be performed before March 15 or after August 15. See **Mitigation BIO-j** for requirements if activities are performed during bird nesting season (March 15 to August 15).

BMP WQ-1 Measures to Ensure Compliance with Water Quality Standards

To avoid adverse impacts on water quality, MRCD shall ensure that:

1. Discharge of storm water from a facility or activity that causes or contributes to the violation of water quality standards or water quality objectives is prohibited.
2. Creation of a condition of pollution, contamination, or nuisance, as these terms are defined in California Water Code Section 13050(d), is prohibited.
3. Discharge of soil, bark, slash, sawdust, or other organic and earthen material from any construction or associated activity of whatever nature into any stream or watercourse in quantities deleterious to fish, wildlife, or other beneficial use is prohibited.
4. Placing or disposal of soil, silt, bark, slash, sawdust, or other organic material from any construction or associated activity of whatever nature at locations where such material could pass into any stream

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or watercourse in quantities that could be deleterious to fish, wildlife, or other beneficial uses is prohibited.

5. Discharge of decant water from any on-site temporary sediment stockpile or storage areas or any other discharge of construction dewatering flows to surface waters is prohibited, except as authorized by regulatory agencies.
6. Maintenance activities that result in the direct or indirect discharge of waste, to surface waters or surface water drainage courses are prohibited unless authorized by separate permit action.
7. Sediment removal may not occur in a flowing stream or standing water.
8. If used, concrete shall be allowed to cure for a minimum of 30 days before being allowed to interface with a waterway, or it shall be coated with an agency-approved sealant. If sealant is used, water shall be excluded from the site until the sealant is dry.

BMP VM-2 Requirements for Invasive and Noxious Plant Species Control

MRCD shall ensure that the spread or introduction of invasive plant species and other noxious weeds is avoided to the maximum extent possible by protecting areas with established native vegetation; implementing preventative measures appropriate for the individual project, including the use of certified weed-free materials and inspection and cleaning of all equipment before entering or exiting sites during construction; restoring disturbed areas with native species where appropriate; and performing post-project monitoring and control of exotic species.

BMP CP-1 Require Adherence to Design Plans and Construction BMPs

MRCD shall ensure that the projects are implemented according to the design plans and that BMPs are properly installed and maintained during construction activities.

BMP CP-2 Requirements to Protect Air and Water Quality during Construction, Staging, and Stockpiling of Materials

MRCD shall require the following to protect water quality during construction, staging, and stockpiling of materials:

1. Ensure that all debris, sediment, rubbish, vegetation, or other construction-related materials shall be placed as shown on the project plans where they cannot enter jurisdictional waters or wetlands. No materials, including petroleum products, chemicals, silt, fine soils, or substances to the function of a watercourse and water quality, shall be allowed to pass into, or be placed where it can pass into, stream channels. Upon completion of work, the construction contractor shall be responsible to

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remove and dispose of all construction-related materials, debris, and sediments in an appropriate landfill or as shown on project plans.

2. Ensure the use or storage of petroleum-powered equipment is accomplished in a manner to prevent the potential release of petroleum materials into sensitive areas. The following precautionary measures shall be followed:
 - All vehicles and equipment on the site must not leak any type of hazardous materials such as oil, hydraulic fluid, or fuel. Vehicles and equipment must be inspected and approved by the inspector before use. Fueling shall take place outside of the riparian corridor.
 - If needed, a contained area located at least 50 feet from a watercourse shall be designated for equipment storage, short-term maintenance, and refueling. If possible, these activities shall not take place on the project site.
 - Vehicles shall be inspected for leaks daily and repaired immediately.
 - Leaks, drips, and other spills shall be cleaned up immediately to avoid soil or groundwater contamination.
 - Major vehicle maintenance and washing shall be done off site.
 - All spent fluids, including motor oil, radiator coolant, or other fluids, and used vehicle batteries shall be collected, stored, and recycled as hazardous waste off site.
 - Dry cleanup methods (i.e., absorbent materials, cat litter, and/or rags) shall be available on site.
 - Spilled dry materials shall be cleaned up immediately.
 - When possible, work shall be performed from the top of bank of a watercourse or pond.
 - Use of heavy equipment shall be avoided in a channel bottom with rocky or cobbled substrate. If access to the work site requires heavy equipment to travel on a rocky or cobbled substrate, a rubber tire-loader/backhoe is the preferred vehicle; only after this option has been determined infeasible or less environmentally protective shall use of tracked vehicles be considered.
 - Heavy equipment shall not be used in a flowing stream, creek, or ponded area, except to cross a stream or pond to access the work site. Heavy equipment shall not enter a flowing stream, creek, or ponded area without authorization from environmental regulators.
 - The amount of time heavy equipment is stationed, working, or traveling within the creek bed shall be minimized.
 - When heavy equipment is used, woody debris and vegetation on the banks and in the channel shall not be disturbed, wherever feasible.
3. Site preparation techniques shall be employed to minimize generation and transport of airborne particulate matter, such as wetting disturbed areas or covering storage piles adequately.
4. Limit construction emissions by reducing idling of diesel construction vehicles to no more than 5 minutes per California Code of Regulations §2449(d)(3) and using lower-emission vehicles to the maximum extent feasible.

BMP CP-3 Requirements for Erosion Control and Sediment Detention during Construction and Maintenance Activities

MRCD shall require the following erosion and sediment control measures to avoid or minimize erosion and impacts on water quality during project construction and maintenance activities:

1. All disturbed areas shall be restored to pre-construction or better conditions unless other requirements are prescribed by project regulators. Erosion and sediment control measures shall be installed upon completion of grading and shall be in place prior to the onset of rain at all locations where the likelihood of erosion or sediment input exists as determined by MRCD. Measures shall include a combination of permanent native vegetation (e.g., live planting, native seed casting, or hydroseeding), weed-free mulch, rock, and biotechnical treatments (e.g., filter strip, water and sediment control basins, weed-free straw bales). If required to reduce erosion or to control sedimentation, temporary filter-fabric fencing, biodegradable fiber rolls, weed-free straw bales, or other runoff diversions shall be utilized to keep sediment from flowing into an adjacent waterbody. After vegetation is sufficiently mature to provide erosion control, these measures shall be removed.

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MRCD shall determine if the additional erosion control requirements are needed and when they can be removed. - Any collected sediment shall be disposed of away from the collection site and stabilized to ensure that no sediment-laden runoff enters jurisdictional waters or wetlands. - Post-construction erosion control, sediment control, and water quality protection measures shall be inspected regularly by MRCD staff or a designee to ensure they are functioning properly.
<i>BMP CP-4 Measures to Protect Aesthetic Values and Sensitive Biological Resources during Implementation</i> To avoid adverse impacts on aesthetic values and sensitive biological resources, MRCD shall: - Limit construction activities to daylight hours. - Avoid creation of a new source of substantial light or glare that would adversely affect day or nighttime views in the area. Any new light sources shall meet Marin County requirements. External light fixtures shall be mounted at low elevations to preserve the nightscape and natural surroundings of the area, and to prevent glare that may be visible from off-site locations and adjacent residences. Site lighting that is visible from adjacent properties, public roadways, and from other neighborhoods shall be indirect or incorporate full shield cut-offs.
<i>BMP CP-5 Ensure Emergency Access is Adequate</i> MRCD shall ensure that adequate access for emergency vehicles is maintained at all work sites.
<i>BMP VM-1 Project Areal Limitations on Vegetation Management</i> <i>MRCD shall ensure that the following areal limits on vegetation management are implemented during project planning and design:</i> - Disturbance of native trees, shrubs, and woody perennials or removal of trees from riparian areas, including streambanks or stream channels, shall be avoided where possible and minimized where avoidance is not feasible. - Ground-disturbing work shall occur above summer low-flow water levels unless a regulator-approved dewatering system is in place. Dewatering requirements are addressed in Mitigation BIO-1d. - Removal of native trees and shrubs will be minimized and will only occur when necessary to meet project objectives. - No more than 0.10 acre of native riparian trees, shrubs, or woody perennials shall be removed from a stream area for a single project. - Where the area contains a mix of native and invasive species, no more than 0.25 acre of vegetation shall be removed from a streambank or stream channel. - Outside of riparian areas and other sensitive habitats, native vegetation may be removed only if replanting with native vegetation is completed at or near the site. - If the area is exclusively non-native species, up to five (5) acres of riparian vegetation may be removed.
<i>Mitigation Measure BIO-1a, Avoid Loss of Listed or CNPS Rank 1B, 2, or 3 Plants and their Habitats</i> MRCD shall avoid loss of State and federally listed or special-status plants. MRCD shall avoid loss of State and federally listed or proposed plant species; State candidates for listing; California Native Plant Society (CNPS) List 1B species; CNPS List 2 and 3 species; and occupied or critical habitat for these species to the extent feasible. Where avoidance of individuals or habitat is infeasible, MRCD shall compensate for loss of State and federally listed or proposed plant species, candidates for listing, and CNPS Rank 1, 2, and 3 plants as required by the U.S. Fish and Wildlife Service (USFWS) or CDFW.

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All protocol-level surveys shall be coordinated with the appropriate responsible agencies (i.e., USFWS and/or CDFW).

- Where indicated by the MRCD's initial site review, reconnaissance-level surveys shall be performed by a qualified biologist to determine whether suitable habitat for special-status plants is present within the project area. If habitat for listed or CNPS Ranks 1-3 plants is not identified during surveys, no further mitigation for impacts on target species is necessary under this measure.

- If suitable habitat is identified, focused surveys shall be performed to determine presence or absence of target species wherever habitats for these species will be impacted. Any special-status species found will be documented. The suitable habitat shall be avoided through project design, where feasible, and a buffer zone of 50 feet shall be established around State and federally listed or proposed plant species, candidates for listing, and CNPS Rank 1 and 2 plants to prevent entry and disturbance during work activities. A qualified biologist shall designate the buffer zone if the zone shall be less than 50 feet, and the buffer zone distance shall be based on the target species and proposed work. The buffer zone shall be clearly demarcated with construction fencing and avoided by all construction personnel and equipment. If suitable habitat cannot be avoided, project-specific protection measures shall be developed with concurrence by USFWS or CDFW. The following are examples of measures that may be required: Listed or List 1B and Rank 2 plants within the project footprint may need to be transplanted to a mitigation site approved by CDFW or USFWS. Seed from plants unavoidably impacted may need to be collected and preserved for planting on an approved mitigation site.

Where construction activities unavoidably affect listed or Rank 1B plant species, pipeline corridor widths may need to be limited to a maximum 5 feet through plant habitat to minimize habitat impacts.

Acquisition and preservation of at least an equal area and quality of habitat that is lost.

Any herbicide application to treat noxious non-native weeds shall ensure that special status plants are not affected and native plants are protected to the maximum extent feasible.

Mitigation Measure BIO-1b, Protect Water Quality for Aquatic Habitats

MRCD shall protect water quality in aquatic habitats through implementation of the following measures during operations and manure management activities:

- The collection, treatment, storage, or application of manure or process water shall not:
 - Degrade surface water or groundwater,
 - Contaminate or pollute surface water or groundwater, or
 - Create a condition of nuisance (as defined by the California Water Code section 13050).

This requirement applies to any degradation products or any constituents of soil mobilized by the interactions between applied materials and soil or soil biota.

Mitigation Measure BIO-1c, Avoid Listed Special-status Wildlife Species

MRCD shall avoid loss of habitat or individuals of federally and State-listed species, to the extent feasible. Where avoidance of individuals or habitat is infeasible given the location of the PCP practice, MRCD shall ensure that a qualified biologist oversees implementation of the following measures. The qualified biologist shall obtain approval from CDFW, USFWS, and NOAA Fisheries, as needed, to capture, handle, and release all species described in this

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mitigation measure. The qualified biologist shall have all the necessary permits and experience as determined by the regulatory agencies to work with the target fish and wildlife species. This shall include a current CDFW Scientific Collecting Permit and USFWS Recovery Permits, as needed, and field experience identifying the target species and their habitats and capturing and relocating species.

Preconstruction Surveys for Biological Resources and Species Relocations

The project biologist shall assess the likelihood for sensitive biological resources to be present in the project area and perform a preconstruction survey(s) immediately prior to the onset of construction activities (on the day preceding work, ahead of the construction crew, or during the appropriate window for the target species), depending on the nature of the work and the target species. The focus of the preconstruction surveys shall include identifying the presence of target species and suitable relocation sites. With approval from the regulatory agencies, all fish and wildlife species shall be relocated outside of the area of impact in habitats suitable for the target species. A complete record of all fish and wildlife species observed during the preconstruction survey(s) and relocation process shall be kept by the project biologist and provided to CDFW, USFWS, NOAA Fisheries, and other regulatory agencies as required.

Preconstruction Training and Biological Oversight Measures during Construction,

Preconstruction Crew Training Program

The project biologist shall provide a preconstruction training session for construction personnel about the potential presence of sensitive biological resources within the Work Area. Topics will include how to identify life history characteristics and habitat requirements for target special-status species, measures to avoid impacts, project boundaries, penalties for non-compliance, and biological conditions outlined in the project's permits and CEQA-required BMPs. All attendees shall be given handouts to assist with the identification of target species and with protection measures summarized. Personnel who miss the first training session or are hired later in the season shall attend a make-up session before participating in on-the-ground activities. All attendees shall be required to sign an attendance sign-up sheet that will be maintained for the duration of the project.

Wildlife Exclusion

For project areas located within habitats with known presence of special-status species or critical wildlife corridors, temporary wildlife exclusion shall be installed around the project perimeter. Exclusion fencing shall be highly visible, and installation shall be overseen by the project biologist. Openings shall be restricted to areas of construction site access. The purpose of the temporary fencing is to preclude animals from entering the Work Area and prevent debris and workers from entering adjacent habitats.

Biological Monitoring during Construction Activities

On-going biological oversight shall occur as needed during construction to ensure that biological resources are not being adversely impacted by construction activities. Projects that require relocation of special-status fish and wildlife species shall be visited at least weekly by the project biologist following completion of the relocation activities and exclusion fencing installation. The project biologist shall also train a biological monitor from the construction crew to check the site daily for special-status species and report back to the project biologist on adherence to the biological resource protection measures. If a special-status species enters the Work Area, the construction crew supervisor or biological monitor shall contact the project biologist or designee for further guidance. Special-status species shall not be captured or handled by the supervisor or field crew unless directed by the project biologist or regulatory agency personnel.

Mitigation Measure BIO-1g, Protect California Red-legged Frog

MRCD shall ensure that the following protection measures for California red-legged frog (CRLF) are implemented for PCP practices in or near CRLF habitat:

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- Projects within potential CRLF habitat shall be designed to minimize disturbance to vegetation near or in permanent and seasonal pools of streams, marshes, ponds, or shorelines with extensive emergent or weedy vegetation.
- If a project site occurs in potential CRLF habitat, the project biologist shall conduct a preconstruction survey of all aquatic areas and immediately adjacent uplands with suitable vegetation cover that is potential habitat for CRLF no more than 48 hours before the start of construction activities. The biologist shall look for individual frogs, evaluate the likelihood of usage, and determine if additional biological monitoring is needed during construction to ensure that individuals present shall be removed or avoided.
- The project biologist shall monitor initial ground-disturbing activities within 300 feet of CRLF habitat and shall have the authority to halt work activities that may adversely affect CRLF until they no longer occupy the project area. Relocation of CRLF shall be performed only by individuals approved in advance by CDFW and USFWS.
- If suitable CRLF breeding habitat is present, project activities shall occur between July 1 and October 15 to avoid impacts on breeding CRLF or egg masses.

Mitigation Measure BIO-1j, Protect Nesting Birds during Construction

MRCD shall ensure that the following protection measures for nesting birds are implemented for PCP activities:

- Preconstruction breeding bird surveys shall be completed for projects with construction activities occurring from March 15 through August 15 for special-status birds, migratory birds, and raptors. Preconstruction surveys shall occur in all locations identified by a qualified biologist. The surveys shall be conducted within two weeks prior to initiation of vegetation clearing, tree removal and trimming, or other construction activities. If the biologist finds no active nesting or breeding activity, work can proceed without restrictions, except in areas with suitable habitat for bank swallows.
- If active raptor or owl nests are identified within 100 feet of the construction area or active nests of other special-status birds (e.g., passerines, woodpeckers, hummingbirds, etc.) are identified within 50 feet of the construction area, a qualified biologist shall determine whether or not construction activities may impact the active nest or disrupt reproductive behavior. If a qualified biologist determines that construction would not affect an active nest or disrupt breeding behavior, construction can proceed without restrictions. The determination of disruption shall be based on the species' sensitivity to disturbance, which can vary among species; the level of noise or construction disturbance; and the line of sight between the nest and the disturbance.
- If the project biologist determines that construction activities would likely disrupt breeding or nesting activities, a no-disturbance buffer shall be placed around the nesting location. The buffer shall include the active nest or breeding areas plus a 50-foot buffer for small songbirds and a 100-foot buffer for larger birds (e.g., owls, raptors). Construction activities in the no-disturbance buffers shall be avoided until the nests have been vacated.
- If the site is left unattended for more than one week following the initial surveys, additional surveys shall be completed. Ongoing construction monitoring shall occur to ensure no nesting activity is disturbed. If State and/or federally listed birds are found breeding within the area, activities shall be halted, and consultation with the CDFW and USFWS shall occur and agency recommendations shall be implemented.

Mitigation Measure BIO-1m, Protect Special-status Butterflies

MRCD shall ensure that the following protection measures for butterflies are implemented for PCP practices that occur in or near suitable grassland habitat:

- Reconnaissance-level surveys shall be performed by the project biologist to determine whether suitable habitat for Myrtle's silverspot or San Bruno elfin butterflies is present in the project site. If larval host or nectar plants for listed butterflies are present, and the target species is

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documented within the project vicinity, the project biologist shall perform a survey to determine presence or absence utilizing widely accepted scientific protocols.

- If suitable habitat for listed butterflies is present, project work shall be carried out with minimum soil compaction and disturbance. Wherever possible, work shall be performed with hand tools. No herbicides or fertilizers shall be used in habitat that supports special-status butterflies.

Host plants for listed butterflies, including broadleaf stonecrop and *Viola adunca*, shall be protected with a clearly demarcated 20-foot buffer zone.

Mitigation Measure BIO-1n, Protect American Badger

MRCD shall ensure that the following protection measures for American badgers are implemented for PCP activities:

For all projects requiring disturbance to open grasslands or low-growing vegetation habitats, a preconstruction survey for American badger shall occur prior to beginning work. If any badgers are documented within the project site or within 500 feet of it, buffer zones shall be established and maintained until the badgers have vacated the area. No work shall occur within the buffer zone until the area is cleared by the project biologist. Additional protection measures may be required and shall be developed in consultation with CDFW; they may include larger buffer zones or relocations, as appropriate.

Mitigation Measure CUL-1, Identify and Avoid or Minimize Impacts on Historic Resources

When a literature and archival records search identifies potential historic resources within or near the project area during pre-project review or when historic materials are encountered during work activities, MRCD shall require the following:

- If potentially historic resources or buildings older than 45 years are located within 100 feet of the project area, a qualified historian or archaeologist shall be retained to perform an evaluation of the potential historic resource and determine whether the project would impact the resource. If the resource is determined to qualify as historic under CEQA Guidelines §15064.5(a), and the PCP practice would impair the resource, such impacts on the resource shall be avoided. The PCP practice shall be designed and constructed to avoid impairment of the historic resources. Measures to protect historic resources may include, for example, temporary protective barriers, construction worker training, movement of the facility or practice site, and landscape screening.
- Should the historic resource survey identify significant resources that cannot be avoided, The Secretary of the Interior's Standards for the Treatment of Historic Properties shall be followed. A qualified historic preservation professional shall be retained to develop a treatment plan. Such professionals may include architects, architectural historians, historians, historic engineers, archaeologists, and others who have experience in working with historic structures. Mitigation measures recommended by the qualified historic preservation professional shall be implemented. These measures could include, but not necessarily be limited to:
 - Avoidance of significant historic resources;
 - Graphic documentation (photographs, drawings, etc.); and
 - Restoration, stabilization, repair, and reconstruction.
- MRCD and its partners shall hold a pre-construction meeting to acquaint construction personnel with the possibility of encountering sensitive cultural resources. Historic-era materials might include stone, concrete, or adobe footings and walls; filled wells or privies; and deposits of metal, glass, and/or ceramic materials.

If subsurface historic materials are encountered during construction activities, the piece of equipment or crew member that encountered the materials shall stop, and the find shall be inspected by a qualified historian/archaeologist. Project personnel shall not collect historic materials. If the historian/archaeologist determines that the find qualifies as a unique historic resource for the purposes of CEQA (Guidelines §15064.5[c]), all work shall be stopped in the immediate vicinity to allow the

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archaeologist to evaluate the find and recommend appropriate treatment. Such treatment and resolution shall include either modifying the project to allow the materials to be left in place or undertaking data recovery of the materials in accordance with standard archaeological methods. The preferred treatment is protection and preservation.

Mitigation Measure CUL-2, Identify and Avoid or Minimize Impacts on Archaeological Resources

When a literature and archival records search identifies potential archaeological resources within or near the project area during pre-project review or when archaeological materials are encountered during work activities, MRCD shall require the following:

- A pre-construction meeting shall be held to acquaint construction personnel with the possibility of encountering sensitive cultural resources. Prehistoric resources may include chert or obsidian flakes, projectile points, mortars, and pestles; dark friable soil containing shell and bone dietary debris; heat-affected rock; or human burials.
- If previously unknown archaeological materials are encountered during construction, the piece of equipment or crew member that encountered the materials shall stop, and the find shall be inspected by a qualified archaeologist. Project personnel shall not collect cultural materials. If the archaeologist determines that the find potentially qualifies as a unique archaeological resource for the purposes of CEQA (Guidelines §15064.5[c]), all work shall be stopped in the immediate vicinity to allow the archaeologist to evaluate the find and recommend appropriate treatment. Such treatment and resolution shall include either project modification to allow the materials to be left in place or undertaking data recovery of the materials in accordance with standard archaeological methods. The preferred treatment is protection and preservation.

Mitigation Measure CUL-3, Avoid or Document Paleontological Resources

If a paleontological resource is discovered during construction, MRCD shall require the following:

All ground-disturbing activities within 50 feet of the find shall be temporarily halted but may be diverted to areas beyond 50 feet from the discovery and continue working. MRCD shall notify a qualified paleontologist who will document the discovery, evaluate the potential resource, and assess the nature and significance of the find. Based on scientific value or uniqueness, the paleontologist may record the find and allow work to continue or recommend salvage and recovery of the material. The paleontologist shall make recommendations for any necessary treatment that is consistent with currently accepted scientific practices.

Mitigation Measure CUL-4, Procedures for Inadvertent Discovery of Human Remains

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Should human remains be encountered during PCP activities, MRCD shall require the following:

The treatment of any human remains and associated or unassociated funerary objects discovered during soil-disturbing activities shall comply with applicable State laws. If human graves are encountered, MRCD shall ensure that all work stops in the vicinity and the Marin County Coroner is notified. A qualified archaeologist shall evaluate the remains. If human remains are of Native American origin, the Coroner shall notify Native American Heritage Commission (NAHC) within 24 hours of identification, pursuant to Public Resources Code (PRC) §5097.98. NAHC would appoint a Most Likely Descendant. A qualified archaeologist, MRCD, and the Most Likely Descendant shall make all reasonable efforts to develop an agreement for the treatment, with appropriate dignity, of any human remains and associated or unassociated funerary objects (CEQA Guidelines §15064.5[d]). The agreement would take into consideration the appropriate excavation, removal, recordation, analysis, custodianship, and final disposition of the human remains and associated or unassociated funerary objects. The PRC allows 48 hours to reach agreement on these matters. If the Most Likely Descendant and the other parties cannot not agree on the reburial method, MRCD shall follow PRC §5097.98(b), which states that “the landowner or his or her authorized representative shall reinter the human remains and items associated with Native American burials with appropriate dignity on the property in a location not subject to further subsurface disturbance.”

Mitigation Measure HAZ-4, Reduce Wildland Fire Hazards during PCP Activities

MRCD shall ensure that the following measures are used to reduce wildland fire hazards during construction and maintenance activities:

- Vehicles shall not park in areas where exhaust systems can contact combustible materials.
- Fire extinguishers and fire suppression tools shall be available on the site when working in high fire hazard areas.

Mitigation Measure HYD-1, Protect Water Quality – Planting and Revegetation after Soil Disturbance

MRCD shall require the following to protect water quality through planting and revegetation after soil disturbance:

- Revegetation shall occur as soon as possible after disturbance using live native plantings, native seed casting, or hydroseeding, preferably prior to the onset of rain. When timing does not coincide with suitable planting windows for permanent vegetation, a temporary cover (e.g., weed-free mulch or weed-free straw) shall be used to protect soil until permanent vegetation can be established. Non-invasive, non-persistent grass species (e.g., barley grass, sterile wheat) may be used in limited instances in conjunction with native species to provide fast-establishing, temporary cover for erosion control.
- Soil exposed during construction and soil above rock riprap shall be revegetated using native seed casting or by hydroseeding.
- To the extent feasible, all plants disturbed by project activities shall be replaced with a species palette similar to that of the removed vegetation or with species that are appropriate to the site conditions and are native to the project watershed. Otherwise, plants shall be sourced from Marin

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Landowner Authorization Agreement

Appendix C: Best Management Practices & Mitigation Measures

County or southern Sonoma County; plants from more distant sources shall require pre-approval by the project biologist. Native plant species with high wildlife and/or pollinator values shall be used to the extent feasible.

- Soil amendments are typically not needed for establishment of native vegetation in intact native soils. If soils have been disturbed and require additional organic matter or nutrients to support native plants, limited organic, weed-free amendments may be used to help establish restoration vegetation. Organic fertilizers may be used only above the normal high water mark of any adjacent waterways. If fertilizers are to be used around a listed plant, MRCD shall consult with a qualified biologist or range scientists to establish a buffer zone. No chemical fertilizers are allowed under the PCP.

Mitigation Measure HYD-2, Protect Water Quality – Erosion Control and Stormwater Detention during Grading and Other Disturbance in a Stream, Waterway, or Other Sensitive Habitat

When a project involves grading or work within or adjacent to a stream, waterway, or other sensitive habitat, MRCD shall require the following measures to avoid or minimize erosion and impacts on water quality:

- Prepare and implement a spill prevention and clean-up plan, Stormwater Pollution Prevention Plan, or similar document. The plan shall address polluted runoff and spill prevention policies, erosion control materials required to be available on site in case of rain or a spill (e.g., straw bales, silt fencing), clean-up and reporting procedures, and locations of refueling and minor maintenance areas.
- Schedule grading and other earth-disturbing activities during the dry season, generally June 1 through October 31. Exceptions may be made in cases such as catastrophic failure due to a large storm or other event that causes water quality or public safety concerns.
- Ensure erosion control and sediment detention measures are available on site at all times and are in place at all locations where the likelihood of sediment input exists prior to the onset of rain in order to detain sediment-laden water on site and minimize fine sediment and sediment/water slurry input to flowing water. Sediment collected in the structures shall be disposed of away from the collection site in an upland area where it cannot enter a waterway. When requested by project regulators, MRCD staff or a qualified designee shall inspect in-stream habitat and performance of erosion and sediment control devices at least once each day during construction to ensure the devices are functioning properly.
- If rain occurs while materials are temporarily stockpiled, cover with plastic that is secured in place to ensure the piles are protected from rain and wind. Silt fencing or wattles shall be installed on contour around all stockpile locations.
- Prohibit discharge of water from any on-site temporary sediment stockpile or storage areas or any other discharge of construction dewatering flows to surface waters.



Goal 1 Updates

> Goal 1: SUPPORT RURAL AND AGRICULTURAL LAND MANAGERS IN CONSERVATION AND LONG-TERM SUSTAINABILITY

Lead	Updates	Update Date
	3 projects moving through PCP comment period closing this month	Oct 7, 2:31 PM
	Coordination is happening for several projects outside of the PCP framework and will be brought to the board for action when ready	Oct 7, 2:31 PM
	Projects are moving through CEQA process. STRAW completed project designs and budgets	Oct 7, 2:31 PM
	AMP Round 1 in progress, 4 of 11 producers in contract stage. LOAs approved by MRCD board	Oct 7, 3:15 AM
	Completed 2026 maintenance season. SCC STRAW maintenance period complete, WCB in year 2, SMACCC in year 1	Oct 7, 3:15 AM
	A Draft Emergency Policy has been created but the Board decided to revisit the policy at a later date.	Oct 7, 2:31 PM
	2 sites' HSP soil samples are complete for 2026 (each have one more year). Final landowner opted to sample themselves (they have 3 more sample years).	Oct 7, 2:31 PM
	23 landowners/partners educated in USC Prqgm as of 9/30/26	Oct 7, 6:12 AM
	28 landowners/partners assisted in USC Prqgm as of 9/30/26	Oct 7, 3:15 AM
	10 site visits to streamside landowners in USC Prqgm as of 9/30/26	Oct 7, 3:15 AM
	Prescribed practices for all CFPs have been organized into spreadsheets. Need to talk with Hub re: best sharing management.	Oct 7, 2:31 PM
	Funding for regional Soil Hub staff: Getting contracts in place with CCI and ACRCD (Bay Area SALC), waiting for funding offer from NACD	Oct 6, 7:07 PM
	USC guided 3 landowners to their local watershed groups: MV StreamKeepers & Friends of Corte Madera	Oct 7, 3:15 AM
	County Assessors office says they don't collect data on change of ownership. Need to figure out an effective avenue for this information or if	

Goal 2 Updates

> Goal 2: ENHANCE WATERSHEDS AND PROTECT NATURAL RESOURCES

Lead	Updates	Update Date
	One more year of COW MILC, moving 6 projects to/ through construction	Oct 7, 12:23 PM
	4 of 11 producers in round 1 are in contract phase and environmental review	Oct 6, 1:27 PM
	Projects moving through CEQA process, STRAW completed project designs and budgets	Oct 6, 1:26 PM
	2 burn units identified (1 confirmed, 1 awaiting confirmation). One landowner decided against moving forward. In talks with 2 additional landowners for backup sites	Oct 7, 11:51 AM
	Put a message to prompt folks to reach out re: forest health work in the last post card announcement. Want to find more systematic needs assessment pathway.	Oct 7, 11:52 AM
	Staff regularly attend TBF meetings and will attend conference this month	Oct 7, 12:10 PM
	Final Tomales Bay Tires Removal Assessment due 12/31/26	Oct 6, 4:21 PM
	GE and JM met with PCI to explore a Tomales Bay Living Shorelines Feasibility Study concept behind Inverness Store initiated by County	Oct 7, 12:08 PM
	Invited SF Estuary Institute and Hon Island to present to the Board in January	Oct 7 11:35 AM

Goal 3 Updates

> Goal 3: SUPPORT INNOVATION AND DEEPEN PARTNERSHIPS

Lead	Updates	Update Date
	Grant writing efforts with North Coast Soil Hub: working on grant proposal to WCB, submitted to SCC, CDFA, and NRCS CIG	Oct 6, 1:39 PM
	Submitted proposal to the Marin Community Foundation to support 5 Biomass Study action plans, based on study recommendations. Supported UC Berkeley proposal to USDA to study compost and nutrient management on farms.	Oct 6, 8:30 AM
	Marin Carbon Project hosted a tour with a private family foundation to showcase carbon farming practices at the Gale Ranch.	Oct 7, 11:40 AM
	MRCD hosts A Team monthly with STRAW, MALT, NRCS, Fibershed, UCCE, TNC, NPS, AHE and the County	Oct 7, 12:03 PM
	Informal meetings to coordinate agencies and FIGR	Oct 6, 4:22 PM
	MRCD signed a Cooperative and Task Agreement with the Nature Conservancy which would apply to future work in the Seashore. It does not apply to the current Grazing Plan or Grazing Request for Proposals.	Oct 7, 11:41 AM
	Grant proposals in with One Tam partners. Developing collaborative workflows with All Hands Ecology and in regular contact. FIGR has showed interest in collaboration, but more talks needed to assess FIGR capacity. Marin County Fire and MWPA have showed support for RCD's work, however more formal partnerships not established yet.	Oct 6, 1:42 PM
	Attended 3 compost roundtable discussions: Markets/Infrastructure, Permit Pathways, Compost Narratives. Will bring compost discussion to Nov meeting.	Oct 6, 1:20 PM

Goal 4 Updates

> Goal 4: CONNECT PEOPLE WITH NATURE AND WITH THE RCD

Lead	Updates	Update Date
	In information gathering phase (tied to partners outlined below) for Maintenance and Monitoring Plan	Oct 7, 11:56 AM
	Have conducted meetings with All Hands Ecology and Point Blue to assess monitoring overlap, collaboration pathways, and potential nexus with research. MALT is next.	Oct 7, 11:57 AM
	Working on action items from July Ad Hoc committee meeting	Oct 6, 1:28 PM
	Attending monthly North Coast RCD meetings to coordinate on regional projects and funding.	Oct 7, 11:52 AM

Goal 5 Updates

Goal 5 Organization | monday > All Staff Workspace

> Goal 5: BUILD AND SUSTAIN A HEALTHY ORGANIZATION

Lead	Updates	Update Date	
	Technical Advisory Group convened and project selection criteria updated for COW MILC grant & USDA AMP	Oct 7, 1:37 PM	
	Grant awarded late 9/26 to do this work. Will get started soon.	Oct 2, 2:58 PM	
	Nancy and Jerry have a meeting scheduled with MWPA?	Oct 7, 11:57 AM	
	The Nature Conservancy Cooperative and Task Agreements are signed. Future roll will be explored in 2027	Oct 7, 11:52 AM	
	Created several SOPs	Oct 2, 3:03 PM	
	Created Monday.com board system to track progress on SIP - final edits needed.	Oct 2, 2:59 PM	
	The Board voted to keep 5 Board seats at this time and revisit the idea of 7 seats in 2027.	Oct 7, 11:54 AM	
	Policy packet created and being reviewed by Nancy S.	Oct 2, 3:00 PM	
	Starting new report for Oct Board meeting	Oct 2, 2:59 PM	
	The Board has approved a records retention policy but it has since been revised and will need to be approved once again in 2027.	Oct 7, 11:53 AM	