



## AGENDA

DATE: **Wednesday, June 14th, 2023**

PLACE: **Marin Farm Bureau Conference Room, 520 Mesa Road, Point Reyes Station, CA 94956**

**REMOTE OPTION:** Members of the public may participate remotely by Zoom:

<https://us02web.zoom.us/j/87864206727> or by phone: +16699009128,,87864206727# meeting ID: 878 6420 6727. Please contact Nancy Scolari at (415) 663-1170 ext. 301, or [preston@marinrkd.org](mailto:preston@marinrkd.org) if you have concerns about accessibility.

1. Regular meeting opens at **9:00 a.m.** Roll call and introduction of guests.

*(Note that we may move agenda items in this meeting to meet time constraints of participants.)*

### **2. PRESENTATIONS: 9:15 - 10 a.m.**

- Newt Brigade Update ~ Liza Prunuske, Chileno Valley Newt Brigade
- Carbon Farm Planning Survey Results and Program Applicants ~ Kelsey Brewer, Marin RCD Staff

### **ACTION ITEMS: 10 a.m. -10:15 a.m.**

#### **3. DISTRICT, MINUTES, FINANCIALS:**

- A. Board approval of regular and special meeting Minutes. ~Darrylin Mollath
- B. Board approval of the Financial Report. ~Darrylin Mollath

#### **4. Walker Creek Watershed: 10:15 a.m. - 10:30 a.m.**

- A. Board approval of Change Order#1 to Prunuske Chatham Inc. Contract #O8-2020 for the Lower Walker Creek Floodplain Habitat Assessment and Design. ~ Nancy Scolari, Marin RCD Staff and Lauren Hammock, PCI Geomorphologist

#### **5. Conserving Our Watersheds (COW): 10:30 a.m. - 10:45 a.m.**

- A. Board approval of final design and monitoring plans for COW Project #2021-03. ~ Simone Albuquerque, MRCD Staff and Brooke Pippi, NRCS Staff
- B. Board approval of final design and monitoring plans for COW Project #2023-01. ~ Simone Albuquerque, MRCD Staff and Tom Hammond, RCD Engineer
- C. Board approval of final design and monitoring plans for COW Project #2023-02. ~ Simone Albuquerque, MRCD Staff and Tom Hammond, RCD Engineer
- D. Board approval of final design and monitoring plans for COW Project #2023-03 ~ Simone Albuquerque, MRCD Staff and Tom Hammond, RCD Engineer

#### **6. Justice, Equity, Diversity and Inclusion (JEDI): 10:45 a.m. - 11:15 a.m.**

- A. Board approval to appoint two board members to an Ad Hoc JEDI committee ~Sarah Skinker

- B. Board approval to execute Contract #C03-2023 with Brown Institute Consulting Group for JEDI consulting to the Carbon Farming Program, not to exceed \$15,000 ~Sarah Skinker

## 7. INFORMATIONAL 11:15 a.m.

Partner Updates: 5 min each

- USDA Natural Resources Conservation Service – Petaluma Field Office Staff
- Marin Agricultural Land Trust/SAP – MALT Stewardship Staff
- Point Blue & Students & Teachers Restoring a Watershed – Point Blue Staff

RCD Program Updates (See staff report for details):

- **Scholarship Awards!** We will plan to have our scholarship recipients come to a future meeting.
- **Media/Messaging/Outreach:** We are working on some website revisions.
- **Justice Equity Diversity Inclusion (JEDI):** Nancy is mentoring one student. An Ad Hoc JEDI committee is being formed, 2 board members to be appointed in June. This temporary committee will collaborate on JEDI efforts and deliverables across multiple grants.
- **Biomass Project:** The Marin Biomass Project has sent its Marin Biomass Project deliverable to OPR. It is a draft version of Chapter A of the Biomass Utilization Study. This chapter surveys biomass flow in Marin county being generated by wildfire prevention and landfill diversion and characterizes them as potential feedstocks for making into locally valuable products.
- **Conserving Our Watersheds Program:** Designs are complete. Construction is planned for Projects 2021-01, -02 & -04. Bidding open for 2021-03. Project 2023-01, -02, -03 in need of contractors; implementation planned for August 2023. Department of Conservation -Stemple Creek Restoration: planting 50% complete! Invoice for \$156k submitted 3/24/23.
- **Urban Streams Program:** Sarah continues to travel back and forth to Georgia with regard to an ongoing family emergency, therefore work output remains limited. Sarah attended a series of meetings, and carried out smolt monitoring, per contract with Marin Water District. She also worked on the first Site Assessment for property owners in Woodacre with regard to the Stream Conservation Area Ordinance (SCA-O). She carried out a site visit for a property owner in Woodacre to determine if a proposed activity was within the SCA then followed up with a memo to CDA. Finally, she carried out project monitoring, per annual regulatory requirements, for the Landowner Assistance Program restoration project in San Geronimo.
- **Carbon Farming Program:** The Technical Advisory Group for carbon farm plan selection has visited 12 farms in May and has one meeting remaining to review final rankings, to be presented to the board for approval in July. State Coastal Conservancy (SCC): 1 contract with PB STRAW in development. No till drill is now at Mike Moretti's and the CF team is developing rental materials. JEDI consultant proposal selected and is being prepared to present to the board in June. The CF team is currently developing and planning design and implementation projects for SCC in partnership with STRAW.

- **Walker Creek Watershed:** Project Design Team is currently working on 100% designs for the top three project sites then will develop designs for the additional two project sites added.
- **Funding Opportunities:** Nancy is working on a NOAA Fisheries Coastal Resiliency grant. We received another grant to support our Marin Carbon Project Coordinator Orlena Yee!
- **Finance Committee:** Did not meet this month.
- **District:** The FY2122 Audit has been completed by Larry Bain, An Accounting Corporation. Nancy and Darrylin are reviewing it presently. Our new Indirect Cost Rate is being prepared to be submitted based on the Audited Financial Records of FY2122. The MRCD has received a number of applicants for the Fiscal and Administrative Manager position and Nancy is reviewing as they come in.
- **New landowners/stewards assisted:**
  - Urban Streams: 1 site visit (SCA-related), 6 partners and/or landowners were assisted with information and 4 landowners and/or partners were educated.
  - COW: 1 land manager supported with funding information/educational materials, 4 landowners supported with construction coordination. 4 Projects assisted with NEPA compliance.
  - CF: 12 farms/ranches visited for CFP ranking selection, 4 additional farms/ranches visited (1 new) for technical assistance or Carbon Farm Plan questionnaire.

8. ANNOUNCEMENTS & CORRESPONDENCE

- None

9. PUBLIC COMMENT

Public comment for any matter not listed on this agenda, provided that no Board action is to be taken. All statements that require a response will be referred to staff to be placed on the next agenda.

10. MEETING ADJOURNED



## MINUTES

DATE: **Wednesday, May 10th, 2023**

PLACE: **Marin RCD Office, 80 4th Street, Suite 202, Point Reyes Station, CA 94956**

**1. A regularly scheduled meeting was called to order by Sally Gale, President, at 9:10 a.m.**

Roll call of directors: Peter Martinelli, Terry Sawyer, Gerald Meral and Mike Moretti.

Associate Directors: George Clyde, Dave Sherwood and Guido Frossini.

Staff: Nancy Scolari, Sarah Skinker, Kelsey Brewer, Simone Albuquerque, Darrylin Mollath and Chad White.

Additional Attendees: Chase Garcia (NRCS), Scott Dunbar (MALT), Isaiah Thalmayer (STRAW), Bronte Edwards (MALT), Rich Holland (PRNS), and Kari Johnson (Sonoma RCD).

**2. PRESENTATIONS:**

Measure A, Point Reyes National Seashore -- MRCD Staff Conservation Manager, Simone Albuquerque, shares the need for matching funds for work done in the Point Reyes National Seashore with proposed Measure A funds.

**ACTION ITEMS:**

**3. DISTRICT, MINUTES, FINANCIALS:**

**A. Board approval of regular and special meeting Minutes.**

MOTION: Mike; SECOND Terry, AYES: Unanimous; NOES: None; ABSTENTIONS: To approve the regular and special meeting Minutes.

**B. Board approval of Financial Report and bills to be paid.**

MOTION: Jerry; SECOND: Terry, AYES: Unanimous; NOES: None; ABSTENTIONS: To approve Financial Report and bills to be paid.

**C. Board approval of a resolution of the Marin Resource Conservation District approving and authorizing execution of a contract with the CA Department of Conservation.**

MOTION: Peter; SECOND: Mike, AYES: Unanimous; NOES: None; ABSTENTIONS: To approve a resolution of the Marin Resource Conservation District approving and authorizing execution of a contract with the CA Department of Conservation.

**4. MARIN BIOMASS PROJECT:**

**A. Request Board approval of CA Office of Planning and Research contract amendment to include revised scope of work and \$250,000 Budget.**

MOTION: Mike; SECOND: Jerry, AYES: Unanimous; NOES: None; ABSTENTIONS: None to approve CA Office of Planning and Research contract amendment to include revised scope of work and \$250,000 Budget.

**B. Request Board approval to amend Contract #C09-2022 with Spatial Informatics Group for \$20,000 contingent upon the final approval of a contract amendment with the CA Office of Planning and Research.**

MOTION: Jerry; SECOND: Peter, AYES: Unanimous; NOES: None; ABSTENTIONS: None to approve to amend Contract #C09-2022 with Spatial Informatics Group for \$20,000 contingent upon the final approval of a contract amendment with the CA Office of Planning and Research.

5. MARIN AGRICULTURAL LAND TRUST: STEWARDSHIP ASSISTANCE PROGRAM (SAP):

- A. Board approval to award \$20,000 of MALT SAP funds to install two livestock exclusion fences on Straus' Blake Landing property.

MOTION: Peter; SECOND: Jerry, AYES: Unanimous; NOES: None; ABSTENTIONS: Mike Moretti recuses himself. The rest of the Board to approve award of \$20,000 in MALT SAP funds to install two livestock exclusion fences on Straus' Blake Landing property.

**6. INFORMATIONAL:**

Partner Updates: 5 min each

- USDA Natural Resources Conservation Service – No report
- Marin Agricultural Land Trust/SAP – MALT Staff, Scott Dunbar informs the MRCD Board that MALT is busy planning for the next Fiscal Year, which includes working through the details for DRAWS 2.0. Bronte Edwards shares that MALT is kicking off their Monitoring season now that things are drying out a bit more. She also announces that MALT has hired a new Director of Conservation, Metha Klock.
- Point Blue & Students & Teachers Restoring a Watershed – Point Blue Staff, Isaiah Thalmayer informs the Board that STRAW is currently transitioning to their monitoring season. They have done lots of work at Lazy R with irrigation work as they wrap up the weeding. He also mentioned working with Simone on budget revisions and contract amendments with the Lazy R project. In addition, STRAW has been working with MRCD staff to prioritize CFP applications. He also shares that STRAW's block grant with WCB has been met with great response; over 90 applicants have applied statewide. Mike Moretti, Board Member, asked Isaiah how the Lazy R plantings survived through our tumultuous winter. Isaiah let the Board know part of the project was underwater a couple of times through the winter and that was anticipated. He shared the primary damage was with the plant cages, which they have recovered and repositioned, and the plants have successfully survived and fences have held strong.

RCD Program Updates (See staff report for details):

- **Scholarship Awards!** We have awarded two students \$2750 scholarships for our first year of awards. Adelaide Ergastolo, a USF student, is studying bees in Marin County and Sloan Farinha is studying forestry at UCB!
- **Media/Messaging/Outreach:** We are working on some website revisions.
- **Justice Equity Diversity Inclusion:** Two proposals were received. One is being recommended to the Board for consideration in June.
- **Biomass Project:** The Marin Biomass Project submitted a proposal for a revised contract. This revision modifies the original project schedule and responds to OPR's invitation to add \$250,000 in funding. The revision proposes to improve data quality and to expand the technical assistance under the project. The Executive Director and the OPR project manager

have approved the revised contract. It is now being reviewed by a State contracting office. The Steering Committee has provided detailed feedback to the Biomass Utilization consultant for Part A of the Study and has met with the consultant leading the utilization pathways assessment under Part B.

- **Conserving Our Watersheds Program:** Designs for projects 2021-01, 2, 3, 4 are complete. Project 2021-01, -02 & -04 are ready for construction. Bid walk upcoming April 20th for project 2021-03. Projects 2023-01 is in-design. Department of Conservation -Stemple Creek Restoration: planting 50% complete! Invoice for \$156k submitted 3/24/23.
- **Urban Streams Program:** Sarah was away for a majority of April due to a family emergency, therefore work output was limited. Sarah did meet with Gallinas Watershed Council & STRAW to provide support toward moving a project on Miller Creek forward (outdoor classroom). She continues to support Marin Water District in life cycle fisheries monitoring activities (currently in smolt outmigration season).
- **Carbon Farming Program:** The carbon farm plan solicitation and producer application period is now closed as of Friday April 28th. As of 5/1, 15 producers have applied. State Coastal Conservancy (SCC): 1 contract with PB STRAW in development. No till drill is now at Mike Moretti's and the CF team is developing rental materials. JEDI consultant proposal selected and is being prepared to present to the board in June. The CF team is currently developing and planning design and implementation projects for SCC in partnership with STRAW.
- **Walker Creek Watershed:** Project Design Team is currently working on 100% designs for the top three project sites then will develop designs for the additional two project sites added. Contingency funds request was granted by CDFW (CA Dept Fish & Wildlife).
- **Funding Opportunities:** Nancy is working on Dept of Conservation climate capacity grant that will fund education, outreach, training, project management software programs
- **Finance Committee:** Reviewed Records Retention Policy is being reviewed by County Counsel and will come to MRCD at the June meeting.
- **District:** Bob's Goodbye Party? Form 700's are complete! Deadline for ethics training was March 31, 2023.
- **New landowners/stewards assisted:**  
Urban Streams: 0 site visits, 4 partners and/or landowners were assisted with information and 2 landowners and/or partners were educated.  
COW: 2 land managers supported with funding information/educational materials, 4 landowners supported with construction coordination. PRNS ranches provided support on water quality monitoring and project management.

## 7. ANNOUNCEMENTS & CORRESPONDENCE

- Phone call in support of the West Marin Compost site.

## 8. PUBLIC COMMENT

Public comment for any matter not listed on this agenda, if no Board action is to be taken. All statements that require a response will be referred to staff to be placed on the next agenda.

## 9. MEETING ADJOURNED at 11:14 a.m.