



## AGENDA

DATE: **Wednesday, August 9th, 2023**

PLACE: **Marin Farm Bureau Conference Room, 520 Mesa Road, Point Reyes Station, CA 94956**

**REMOTE OPTION:** Members of the public may participate remotely by Zoom:

<https://us02web.zoom.us/j/87864206727> or by phone: +16699009128,,87864206727# meeting ID: 878 6420 6727. Please contact Nancy Scolari at (415) 663-1170 ext. 301, or [preston@marinrcd.org](mailto:preston@marinrcd.org) if you have concerns about accessibility.

1. Regular meeting opens at **9:00 a.m.** Roll call and introduction of guests.

*(Note that we may move agenda items in this meeting to meet time constraints of participants.)*

**ACTION ITEMS: 9:15 a.m. - 11 a.m.**

**2. DISTRICT, MINUTES, FINANCIALS: 20 min**

- A. Board approval of regular and special meeting Minutes. ~Darrylin Mollat, Bookkeeper
- B. Board approval of the Financial Report. ~Marcus Meggett, Fiscal and Admin Manager
- C. Board approval to execute Contract #C10-2023 with Elise Suronen in the amount of \$20,000 for project management assistance. ~ Nancy Scolari, Executive Director

**3. MALT Stewardship Assistance Program (SAP): 10 min**

- A. Board approval to execute Fiscal Year 23/24 MALT SAP agreement. ~ Sarah Skinker, Carbon Farming Program Manager

**4. Carbon Farming: 45 min**

- A. Board approval to execute Agreement #C08-2023 with Point Blue Conservation Science in the amount of \$910,000.00. ~ Sarah Skinker, Carbon Farming Program Manager
- B. Board approval of Draft Scope of Work in preparation to propose a Memorandum of Understanding with the Federated Indians of Graton Rancheria. ~ Sarah Skinker, Carbon Farming Program Manager

**5. Marin Biomass Project: 30 min**

- A. Board approval of Contract Amendment #1 to CDW LLC Contract #C05-2022 in the amount of \$25,038 to extend the contract and management of the Marin Biomass Utilization Study. ~ Nancy Scolari, Executive Director
- B. Board approval of Contract Amendment #2 to Spatial Informatics Group Contract #C09-2022 in the amount of \$70,000 to enhance the Biomass Utilization Study and to provide technical assistance. ~ Chad White, Biomass Project Manager

**6. INFORMATIONAL 11:00 a.m.**

Partner Updates: 5 min each

- USDA Natural Resources Conservation Service – Petaluma Field Office Staff
- Marin Agricultural Land Trust/SAP – MALT Stewardship Staff

- Point Blue & Students & Teachers Restoring a Watershed – Point Blue Staff

RCD Program Updates (See staff report for details):

- **Media/Messaging/Outreach:** We have a new website home page thanks to Jerry’s help! [www.marinrcd.org](http://www.marinrcd.org)
- **Justice Equity Diversity Inclusion (JEDI):** Nancy is mentoring one student. An Ad Hoc JEDI committee was formed in June and held their first meeting July 18th. The next meeting will be held in August. This temporary committee will collaborate on JEDI efforts and deliverables across multiple grants. David Escobar was hired as a consultant on JEDI in Carbon Farming and will meet with staff in late August. The Carbon Farming team is presenting a draft scope of work in collaboration with FIGR for approval at this month’s board meeting.
- **Biomass Project:** The Marin Biomass Project convened a meeting on July 21 of the Marin Biomass Collaborative to receive stakeholder feedback on draft chapter V of the Biomass Utilization Study. Chapter B is a “utilization pathways assessment” – i.e., a survey of potential conversion technologies, supply chains, and products and recommendations of the best match and most viable for Marin County biomass flows. Among the recommendations in the draft chapter is one that encourages operation of a sawmill. Its operation has the potential to produce lower-cost, higher-value products that maximize retained carbon content.
- **Conserving Our Watersheds Program:** All project designs are complete and approved by the grantor. Construction is on-going while bidding is open for the last couple projects. Department of Conservation -Stemple Creek Restoration: planting 100% complete! Conservation Program Manager, Simone Albuquerque’s last day at Marin RCD was July 14th. Elise Suronen and Tom Hammond to take over management for the construction phase of COW CCAF with Simone’s transition.
- **Urban Streams Program:** Sarah continues to travel back and forth to Georgia with regard to an ongoing family emergency, therefore work output remains limited. Sarah attended a series of meetings including Ecologically Sound Practices, CA Natural Resource Agency’s webinar on beavers, Marin Conservation League’s updates on public lands, monthly Marin Project Coordination meeting, and our BOD meeting. She carried out a CRAM Assessment with Preston for a property owner in Tomales, to assess stream conditions prior to restoration activity. Finally, she has been communicating with Marin Water District to renew the annual contract for her and Preston to support their monitoring program.
- **Carbon Farming Program:** The Carbon Farming Team is currently scheduling initial meetings with 7 carbon farm plan recipients. State Coastal Conservancy (SCC): No-till drill is now at Mike Moretti’s and the CF team is developing rental materials. The CF team is currently developing and planning design and implementation projects for SCC in partnership with STRAW.
- **Walker Creek Watershed:** Project Design Team continues working on 100% designs for the top two project sites then will develop designs for the additional project sites as funding and time allow. The draft Basis of Design Report has been reviewed by CDFW and now the Design Team is incorporating feedback. A TAC meeting will be scheduled soon for TAC to review 65% designs and provide feedback. Grant Agreement closes out in March, 2024.
- **Funding Opportunities:** Nancy is working on a NOAA Fisheries Coastal Resiliency grant.
- **Finance Committee:** Is scheduled to meet August 15th.
- **District:** Darrylin and Nancy have been working together to bring our new Fiscal and Admin Manager, Marcus Meggett, onboard. Darrylin and Marcus are working with staff to

create the FY2324 Budget. Marcus, Nancy and Darrylin are refining the FY2122 Audit as we prep for the Finance Committee Meeting, August 15th. Darrylin has finished invoicing all grants per June 30, 2023, closing the FY2223.

- **New landowners/stewards assisted:**

Urban Streams: 0 site visit, 6 partners and/or landowners were assisted with information and 3 landowners and/or partners were educated.

COW: 1 land manager supported with urban riparian restoration inquiry, 6 landowners supported with construction coordination.

CF: 1 visit for implementation support

## 7. ANNOUNCEMENTS & CORRESPONDENCE

- Salmonid Restoration Federation's Coho Confab will be held in Petrolia, on the Mattole River, August 25-27th. <https://www.calsalmon.org/node/1322>
- Goodbye potluck for Darrylin, Bob, and Simone on August 24th from 4-7pm.
- Huffman Letter from Albert Straus re ranching in the park

## 8. PUBLIC COMMENT

Public comment for any matter not listed on this agenda, provided that no Board action is to be taken. All statements that require a response will be referred to staff to be placed on the next agenda.

## 9. MEETING ADJOURNED



## MINUTES

DATE: **Wednesday, July 19th, 2023**

PLACE: **Marin RCD Office, 80 4th Street, Suite 202, Point Reyes Station, CA 94956**

**1. A regularly scheduled meeting was called to order by Sally Gale, President, at 9:10 a.m.**

Roll call of directors: Peter Martinelli, Terry Sawyer, Gerald Meral and Mike Moretti.

Associate Directors: George Clyde, Dave Sherwood and Guido Frossini.

Staff: Nancy Scolari, Sarah Skinker, Kelsey Brewer, Marcus Meggett, Darrylin Mollath, Emilie Winfield, Preston Duncan, Sarah Phillips and Chad White.

Additional Attendees: Steve Lewis (NLA), Ruth Dawson (NLA), Elizabeth Patterson (NLA), Jeff Creque (CCI), Scott Dunbar (MALT), Isaiah Thalmayer (STRAW), Bronte Edwards (MALT), Rick Holland (MCL/Marin Horse Council), Belle Cole (Marin Biomass), Eric Rubenstahl (MALT), Sue Klein (NLA), George Borghi (NLA), Jessie Ditmore (STRAW), Ben Stocking (PRLight), Mandy Schmidt (Brazil Ranch), and Tom Hammond (Sonoma RCD/Partner Engineer).

### **ACTION ITEMS:**

**3. DISTRICT, MINUTES, FINANCIALS:**

**A. Board approval of regular meeting Minutes.**

MOTION: Peter, with the correction of Rick Holland being associated with MCL not PRNS;  
SECOND Terry, AYES: Unanimous; NOES: None; ABSTENTIONS: None; To approve the regular meeting Minutes.

**B. Board approval of Financial Report and bills to be paid.**

MOTION: Peter; SECOND: Terry, AYES: Unanimous; NOES: None; ABSTENTIONS: To approve Financial Report and bills to be paid.

**C. Board approval to vote for up to three Special District Risk Management Authority Board of Directors.**

MOTION: Jerry; SECOND: Peter, AYES: Unanimous; NOES: None; ABSTENTIONS: To approve to vote for Jesse Claypool and Acquanette Warren for Special District Risk Management Authority Board of Directors.

**4. WEST MARIN COMPOST PROJECT:**

**A. Request Board in selecting a conceptual operational option for West Marin Compost Project.**

MOTION: Mike; SECOND: Jerry, AYES: Unanimous; NOES: None; ABSTENTIONS: None to approve the Board selection of option, D. Gathering more information, as the option for moving forward. Noting it is important to assess the cost to the RCD.

**B. Request Board approval to amend Contract #C09-2022 with Spatial Informatics Group for \$20,000 contingent upon the final approval of a contract amendment with the CA Office of Planning and Research.**

MOTION: Jerry; SECOND: Peter, AYES: Unanimous; NOES: None; ABSTENTIONS: None to approve to amend Contract #C09-2022 with Spatial Informatics Group for \$20,000

contingent upon the final approval of a contract amendment with the CA Office of Planning and Research.

5. CONSERVING OUR WATERSHED (COW)

A. Board approval of bid award for COW Project #2023-02.

MOTION: Jerry; SECOND: Terry, AYES: Unanimous; NOES: None; ABSTENTIONS: Mike Moretti recuses himself. The rest of the Board approves bid award for COW Project #2023-02.

B. Board approval of bid award for COW Project #2023-03.

MOTION: Terry; SECOND: Peter, AYES: Unanimous; NOES: None; ABSTENTIONS: None to approve bid award for COW Project #2023-03.

C. Board approval of change order for COW Project #2022-01.

MOTION: Mike; SECOND: Terry, AYES: Unanimous; NOES: None; ABSTENTIONS: None to approve to approve change order for COW Project #2022-01.

6. MALT STEWARDSHIP ASSISTANCE PROGRAM (SAP):

A. Board approval to award \$50,000 to Jim Moreda to build an access road, supplemented by NRCS funding, associated with project #2021-03.

MOTION: Mike; SECOND: Terry, AYES: Unanimous; NOES: None; ABSTENTIONS: None to award \$50,000 to build an access road located on land owned/leased by the Poncia/Moreda families, supplemented by NRCS funding, associated with project #2021-03.

7. CARBON FARMING:

A. Board approval of Carbon Farming Program Technical Advisory Group recommendation to select seven carbon farm plans.

MOTION: Jerry; SECOND: Terry, AYES: Unanimous; NOES: None; ABSTENTIONS: Peter Martinelli to approve the Carbon Farming Program Technical Advisory Group recommendation to select seven carbon farm plans.

**6. INFORMATIONAL:**

Partner Updates: 5 min each

- USDA Natural Resources Conservation Service – No report
- Marin Agricultural Land Trust/SAP – MALT Staff, Eric Rubenstahl reports to the MRCD Board that MALT has monitored 32 of its 93 easements. They are currently in construction season with 15 active SAP projects and 16 active DRAWS. Big news is MALT is offering a new small grants program with a focus on building planet resilience. This new opportunity for funding assistance is aiming to aide in animal wellbeing, energy reduction (getting off the grid) and water security. MALT is planning to launch the program on August 1<sup>st</sup> with a five weeks window of accepting applications. Awards will be announced in October.
- Point Blue & Students & Teachers Restoring a Watershed – Point Blue Staff, Isaiah Thalmayer, informs the Board that STRAW is currently working on a big season of

Implementation of 5 WCB designed projects . He also shares that Point Blue is growing as they hire entry-level technicians and apprentices.

RCD Program Updates (See staff report for details):

- **Media/Messaging/Outreach:** We are working on some website revisions.
- **Justice Equity Diversity Inclusion (JEDI):** Nancy is mentoring one student. An Ad Hoc JEDI committee was formed in June; they will have their first meeting July 18th. This temporary committee will collaborate on JEDI efforts and deliverables across multiple grants. David Escobar was hired as a consultant on JEDI in Carbon Farming.
- **Biomass Project:** The Marin Biomass Project has sent its Marin Biomass Project deliverable to OPR. It is a draft version of Chapter A of the Biomass Utilization Study. This chapter surveys biomass flow in Marin county being generated by wildfire prevention and landfill diversion and characterizes them as potential feedstock for making into locally valuable products.
- **Conserving Our Watersheds Program:** All project designs are complete and approved by the grantor. Construction is on-going for 2021-01, -02 & -04. Bidding open for 2021-03, 2023-01, -02, -03; implementation planned for August 1st - October 15th, 2023.  
Department of Conservation -Stemple Creek Restoration: planting 100% complete!  
Conservation Program Manager, Simone Albuquerque's last day at Marin RCD was July 14th. Tom Hammond to take over as project manager for the construction phase of COW CCAF with Simone's transition.
- **Urban Streams Program:** Sarah continues to travel back and forth to Georgia with regard to an ongoing family emergency, therefore work output remains limited. Sarah attended a series of meetings including Ecologically Sound Practices, iCARP with Simone, and our BOD meeting. She also led another successful Lagunitas TAC meeting that was very well attended, virtually. She carried out a site visit for a property owner in Sleepy Hollow, referred by Supervisor Rice, to review a creek bank erosion issue and potentially hazardous tree. Finally, she wrapped up fisheries monitoring for the season and closed out the annual contract with Marin Water District in providing them with capacity.
- **Carbon Farming Program:** The Technical Advisory Group for carbon farm plan selection has completed the ranking and selection process, to be presented to the board for approval in July. State Coastal Conservancy (SCC): 1 contract with PB STRAW completed, to be presented to the board for approval in August. No-till drill is now at Mike Moretti's and the CF team is developing rental materials. The CF team is currently developing and planning design and implementation projects for SCC in partnership with STRAW.
- **Walker Creek Watershed:** Project Design Team continues working on 100% designs for the top two project sites then will develop designs for the additional project sites as funding and time allows. Grant Agreement closes out in March, 2024. The draft Basis of Design Report is currently under review by CA Dept Fish & Wildlife.
- **Funding Opportunities:** Nancy is working on a NOAA Fisheries Coastal Resiliency grant.
- **Finance Committee:** Did not meet this month.
- **District:** The FY2122 Audit has been completed by Larry Bain, An Accounting Corporation. Darrylin has completed the MD&A for the Audit, and Nancy and Darrylin are reviewing it presently. We are looking to schedule the FY2223 Audit shortly.

Our new Indirect Cost Rate has been submitted based on the Audited Financial Records of FY2122. Staff is drawing up the FY2324 Draft Budget.

We received a number of applicants for the position of Fiscal and Admin Manager but finally landed on Marcus Meggett!

- **New landowners/stewards assisted:**

Urban Streams: 1 site visit (ref by Sup. Rice), 6 partners and/or landowners were assisted with information and 5 landowners and/or partners were educated.

COW: 1 land manager supported with urban riparian restoration inquiry, 6 landowners supported with construction coordination.

CF: 1 visit, supported land manager with carbon farm plan, 1 CRAM visit

#### 8. ANNOUNCEMENTS & CORRESPONDENCE

- Salmonid Restoration Federation's Coho Confab will be held in Petrolia, on the Mattole River, August 25-27th. <https://www.calsalmon.org/node/1322>

#### 9. PUBLIC COMMENT

Public comment for any matter not listed on this agenda, provided that no Board action is to be taken. All statements that require a response will be referred to staff to be placed on the next agenda.

#### 10. MEETING ADJOURNED at 11:46.